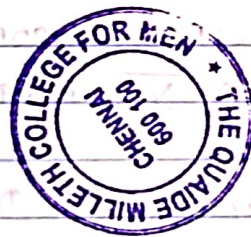


IQAC meeting was held on  
at Director's chamber at 23-6-2023

Members of the meeting are as follows

1. Dr. (Mrs). M. Anitha Thawab *M. Anitha*
2. Dr. M. Haj Meeral *M. Haj Meeral*
3. Dr. M. Fathima *M. Fathima*
4. Mr. I. Suruliraj *I. Suruliraj*
5. Dr. S. Nafeesa *S. Nafeesa*
6. Dr. G. Rajesh *G. Rajesh*
7. Dr. A. Kamaruniga *A. Kamaruniga*
8. Dr. R. Manikandan *R. Manikandan*
9. Dr. M. Koteswari *M. Koteswari*
10. Dr. E. Kalivanan *E. Kalivanan*
11. Mr. A. Maghar Khan *A. Maghar Khan*
12. Ms. J. Jay Soudammal *J. Jay Soudammal*



*M. Anitha*

PRINCIPAL

The Quaide Milleth College for Men  
Medavakkam, Chennai - 600 100

*[Signature]*

*[Signature]*

The following resolutions were made

- \* To Prepare AQAR for 2022-2023
- \* To Prepare SSR for Third cycle of NAAC assessment
- \* To ensure functional Incubation centre and thereon trained the students.
- \* To Prepare Mentor-Mentee proceedings for the academic year 2023-2024.
- \* Plan to organize 14-Day FDP for open to all in the month of September 2023.
- \* Plan to organize various Seminars, workshops and conference with other departments.
- \* Revisits of IQAC programmes and make necessary changes if any needed.
- \* To conduct Parents-Teachers meeting for all the students in the month of October 2023.
- \* To motivate the faculty members to undergo orientation / Refresher programmes.



Internal Quality Assurance Cell (IQAC) Meeting held on 3<sup>rd</sup> November 2023 @ 12.00 Noon in Director's Room.

The following members were present:

1. Dr (Mrs) M. Anithul Thawab
2. Dr. M. Haj Meerul
3. Dr. M. Fathima
4. Mr. I. Sureshraj
5. Dr. S. Nafeesa
6. Dr. G. Rajesh
7. Dr. A. Kamaruniza
8. Dr. R. Marikandan
9. Dr. M. Koteswari
10. Dr. S. Kalairangan
11. Mr. A. Mazhar Khan
12. Mrs. J. Taj Saideemal

Minutes of the meeting are as follows:

- ⇒ All the criteria members are requested to submit the left out details for the AQAR 2022-2023.
- ⇒ Students Grievance cell meeting to be organized on Monday (06.11.2023). The Committee was instructed to get the general grievance from students.
- ⇒ Criteria 4 - Committee need to take more initiative & check out for the requirement for the fulfilment of the criteria.

⇒ It is proposed to collect the details the students data for free education provided by management.

⇒ Endowment scholarship to be enhanced by improving the funds from Alumina Members.

⇒ The library need to look for increasing or extra books departmentwise.

⇒ It is proposed to organize FDP for Teaching & Non-Teaching Staff Members.

⇒ It is proposed to conduct the department activities like conference, workshop etc for the upcoming semester.

⇒ Staff members are requested to improve their publication in scope IJG & IJED Journal etc.



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Internal Quality Assurance Cell (IQAC)  
Meeting held on 4<sup>th</sup> Jan 2024 at 12:40 pm in  
Director's chamber for the Even semester.

The following members were present -

1. Dr (Mrs) M. Amthul Thawab
2. Dr. M. Hajmeeral
3. Dr. M. Fathima
4. Mr. I. Suviraj
5. Dr. S. Nafeesa
6. Dr. G. Rajesh
7. Dr. A. Kamaruniza
8. Dr. R. Manikandan
9. Dr. M. Kotteswari
10. Mr. E. Kalaiivanan
11. Mr. A. Mazhar Khan
12. Mrs. Jay Saidammal

It was resolved -

- ⇒ To submit the SSR before Feb 26<sup>th</sup> 2024 (Mock)
- ⇒ To call IQAC Co-ordinators from reputed colleges for Discussion and Mock Test.
- ⇒ AQAR 22-23 will be submitted within stipulated time period.
- ⇒ To include Herbal Plantation and Incubation centre for Best practices in Criteria 7
- ⇒ Training Program will be conducted for Supportive staff.

⇒ Alumni Meet to be organized with the staff members of each Department.

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Internal Quality Assurance Cell (IQAC) Meeting was held on 25<sup>th</sup> April 2024 in Director's Chamber at 12:00 Noon for the Even Semester.

The following members were present -

1. Dr. (Mrs.) M. Amthul Thawab M. A. Thawab
2. Dr. M. Hajmeelal M. Hajmeelal
3. Dr. M. Fathima M. Fathima
4. Mr. I. Suruliraj - IIS I. Suruliraj
5. Dr. S. Nafeesa S. Nafeesa
6. Dr. G. Rajesh G. Rajesh
7. Dr. A. Kamaluniza A. Kamaluniza
8. Dr. R. Manikandan R. Manikandan
9. Dr. M. Kotteswari M. Kotteswari
10. Mr. E. Kalaiivanan E. Kalaiivanan
11. Mr. A. Mazhar Khan A. Mazhar Khan
12. Mrs. Taj Saidammal Taj Saidammal

Minutes of the Meeting are as follows:

- ⇒ AQAR 2022-2023 has been successfully completed.
- ⇒ AQAR 2023-2024 need to be kept ready after receiving the new format.
- ⇒ Department heads to decide upon the soft skill for the upcoming semester.
- ⇒ Initiatives to be taken for Student Exchange Program in the other Universities.
- ⇒ Workload for each department to be finalized.