



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution

THE QUAIDE MILLETH COLLEGE FOR
MEN

- Name of the Head of the institution **Dr.M.Amthul Thawab**
- Designation **PRINCIPAL**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9841744503**
- Mobile no **7550070716**
- Registered e-mail **IQAC@QMCMEN.COM**
- Alternate e-mail **DAYCOLLEGE@QMCMEN.COM**
- Address **Tambaram-Velacherry Main Road,
Medavakkam,
Chennai-600100AFFILIATED**
- City/Town **CHENNAI**
- State/UT **TAMILNADU**
- Pin Code **600100**

2.Institutional status

- Affiliated /Constituent **AFFILIATED**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **UNIVERSITY OF MADRAS**
- Name of the IQAC Coordinator **DR.M. HAJ MEERAL**
- Phone No. **04422771202**
- Alternate phone No. **9841744503**
- Mobile **7550070716**
- IQAC e-mail address **IQAC@QMCMEN.COM**
- Alternate Email address **DAYCOLLEGE@QMCMEN.COM**

3.Website address (Web link of the AQAR (Previous Academic Year)

<https://qmcmem.com/wp-content/uploads/2023/05/aqar-21-22.pdf>

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://qmcmem.com/wp-content/uploads/2024/01/Academic-calender-22-23.pdf>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.66	2008	16/09/2008	15/09/2013
Cycle 2	B	2.68	2015	14/09/2015	13/09/2020

6.Date of Establishment of IQAC

14/07/2009

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	0	0	0	0

8.Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

No File Uploaded

9.No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Conducts both Internal and External Academic Audits to assure academic accountability

Series of meeting conducted by IQAC as the college enter into 3rd cycle of the NAAC assessment. Various committees also constituted and they are regularly monitoring the progress of SSR preparation and other preparatory work for assessment.

organized 14 day Virtual Faculty Development Programme on "Efficacy Strategies and Techniques for Teaching & Learning" from 16.08.2022 to 30.08.2022.

The IQAC organizes various programme through the concerned department cell

Adopted Institutional Innovation Council (IIC) guidelines and thereby established Incubation Center

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Plan to sign MOU with Foreign University	Communicated for MOU with Foreign University
Plan to apply for funding agencies to get financial assistance for organizing conferences/seminars/workshops and also for minor and major projects	Applied to get financial assistance for organizing conferences/seminars/workshops from Funding agencies and also for minor and major projects
Plan to apply funding from Unnat Bharat Abiyan Scheme.	Got seed fund from Unnat Bharat Abhiyan for 5 villages and works carry out in the adopted villages
An exclusive Research Library for Research Scholars will be developed with adequate computers, plagiarism software and other research requirements	Established Research Library for Research Scholars with required softwares

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
The Management Committee	25/02/2023

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Type of Institution	Co-education
• Location	Rural
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• if yes, whether it is uploaded in the Institutional website Web link:	https://qmcmen.com/wp-content/uploads/2024/01/Academic-calender-22-23.pdf				
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6.Date of Establishment of IQAC			14/07/2009		
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Empty space for content		

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An exclusive Research Library for Research Scholars will be developed with adequate computers, plagiarism software and other research requirements	Established Research Library for Research Scholars with required softwares
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
The Management Committee	25/02/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-2023	22/03/2023
15.Multidisciplinary / interdisciplinary	
<p>The college provides a multidiscipline education to the students. The institution aims to provide a highest standard in providing quality education.</p> <ul style="list-style-type: none"> The college has a research cell to inculcate and nurture research culture among the faculty members and students. The cell regularly organises seminar, workshop, statistical 	

tools etc. As a part of ED cell, promotes inter disciplinary through ED workshop on Aari embroidery etc.

- Webinar, Seminar, Conferences (National & International) and Workshops are conducted by different departments and committees.

Good practices are inculcated through various committees like rainwater harvesting, Greenery committee and educating the under privileged.

16.Academic bank of credits (ABC):

The students are allowed to learn in blended mode by registering in SWAYAM by making them enrol for the diploma programs.

Students are motivated to study E-books which are available on various websites.

17.Skill development:

The college through add on courses like Spoken English, Tally, Web designing and Office Automation impart more employable skill to the students.

The College organises extra-curricular activities to inculcate holistic and value based education, yoga classes to develop meditation, self discipline and health among students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College departments like Tamil, Urdu, Arabic shape the relationship of language & culture. The college conducts competition and events like Pongal celebration with the theme of "Samathuva Pongal".

As the students are from different / diverse linguistic and economic background, the faculty members to fulfil & develop the students level or mode of education, engage the classes in a bilingual mode. This make the student to understand the subject in a more easy and comprehensive way.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is functioning based on the curricula designed by University of Madras. The faculty members focused on designing this curriculum towards transformation as outcome based education. Therefore the college empower student to become good Citizen, Professional, Teacher, Entrepreneur, Public servant,

Soldiers and Administrator.

The college always insisted our student to keep learning, updated and adopt the environment with technology and subject matter.

Regular classroom discussions on handling real time problem and challenges help the students; improves analysing capacity and finding the opt solutions. For illustration, Department of Mathematics inculcates several models to tackle real life problem, and Department of commerce adopting the method of usage of Tally on accounting etc.

20.Distance education/online education:

To enhance the Quality the college uses the technological tools for teaching and learning activity such as

- Question bank with key answer through online mode
- Usage of Google classroom to give assignment, seminar, PPT etc.
- E-resources are provided through the college library to the students, research scholars and faculty members.

Extended Profile

1.Programme

1.1

461

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1882

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

941

Number of seats earmarked for reserved category as per GOI/

State Govt. rule during the year		
File Description		Documents
Data Template	View File	
2.3		510
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template	View File	
3.Academic		
3.1		63
Number of full time teachers during the year		
File Description		Documents
Data Template	View File	
3.2		63
Number of sanctioned posts during the year		
File Description		Documents
Data Template	No File Uploaded	
4.Institution		
4.1		26
Total number of Classrooms and Seminar halls		
4.2		1176897
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		140
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Classes were conducted on regular basis following the syllabus provided by affiliating Madras University. Intermittently workshops and seminars were also conducted which gave a good exposure on the happenings around.

English language serves all disciplines and it is a prerequisite to have good language literacy especially in the job market. Hence the Tamil Nadu Government introduced Naan Mudalvan scheme. The teachers acted as torch bearers and implemented various approaches to develop and to hone the skills of the students under the NM like Language proficiency for Employability for all first years, Digital skills for all second years, Fintech for all Commerce final years, Data Analytics for III B.Sc. (Maths) and Android App Development for III B.Sc. (Computer Science) / BCA.

Our prestigious PG Department of Commerce has opened up Research portals with 4 Guides and 9 Scholars this year.

The Attendance committee intimated the authorities and the necessary steps were taken to check the absentees then and there. PTMs were conducted online / offline to keep the parents well informed of their wards. The subjects were allocated with mass Time Table. Lesson plans were recorded and ratified by the H.O.Ds. The syllabus was demystified with PPTs and WCRs.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The faculty members of all the courses strictly adhere to the time table and the course plan. The time table is formulated in such a way to finish the stipulated hours needed for each subject. The six day order is followed and well planned ahead and well informed through the college calendar. The number of working days intercepted with midterm and model exams already recorded in the college calendar helps the faculty to plan, deliver and cover the syllabus on time. The coverage of syllabus by the faculty is

recorded in notes of lesson notebook which is checked then and there by the respective heads of the departments and randomly checked by the principal. The course plan involves and encourages the faculty members to include various methodologies like ICT, blended learning, seminars and paper presentations. All the departments vied with each other to conduct various conferences, workshops and seminars.

In a centralised manner the class tests, Mid-term exams, Model exams were conducted to provide internal marks. The class tests, unit tests, midterm & model exams were conducted offline & the students were psyched up to take the offline university Exams with preparation and presentation.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1127

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum****Gender**

Under the Pudumai Penn Thittam nearly 150 girl students are the recipients of the financial aid of Rs. 1,000 a month, which is

highly beneficial and helpful for themselves and their family members.

International Women's Day was celebrated in which girl students exhibited their culinary, singing, dancing, carving and oratory skills.

Human Values

To make the students socio-centric NSS/ RRC/ YRC/ NCC units strive forward round the year with myriad activities. Students are prepared to actively participate in rallies, camps, campaigns regarding Road Safety, Aids Awareness, and Marginalisation etc. To improve cognitive skills Heartfulness Foundation conducted meditation for all the students.

Environment and Sustainability

Our college has adopted 5 villages 1) Arasan Kazhani 2) Mathurapakkam 3) Injambakkam 4) Arasanur 5) Marudheri under Unnath Barath Abhiyan scheme to spread awareness through keynote addresses on available financial schemes for their economic betterment.

To develop the entrepreneurial skills 'Milleth Bazaar' was organized in which the students windowed their amazing talents by spreading 60 stalls of various items like edibles, trinkets, games, ayurvedic costumes, cosmetics, etc.

For the secular, harmonious environment Pongal day was celebrated. All the students irrespective of their caste or creed enthusiastically participated, prepared and shared cordiality with sweet pongal. Traditional games were also conducted to permeate conventionally fervor in the campus. Nehru Yuva Kendra sangathan sponsored competitions on G20 summit were conducted.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

310

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

657

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

310

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Remedial Coaching and Counselling

Conducted for the students those who have failed in University Examinations. Special time table is framed and attendance is marked for each subject. Committee is constituted to monitor 1 hour remedial class which is conducted for various subjects as per time table.

Special counselling is given to the students both in Academic and General Basis to enhance their confidence.

SQC

Based on the Academic Performance, the students are grouped into satisfactory level and risky level categories. The satisfactory level students assist the slow learners to attain academic progress.

AIMS

AIMS is available within the campus to accentuate the knowledge of students and faculty. The students can get the information about course, Syllabus, Question bank with answer keys, carrier opportunity of the students which is available through WIFI & Intranet.

CALL

To monitor the performance, discipline and overall development of the students, class advisors are allotted for each & every class. The class advisors are responsible to intimate about the students performance to their parents/Guardians.

ROP

To improve the competitive environment among the students, it is taking into consideration of students 100 percentage Attendance, Academic Outstanding, Outstanding Participation in Curricular & Co-curricular activities and also discipline of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1882	63

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Participative Learning:

Promotes participative learning through Assignments, Group Discussions, Seminars, Clarifications of Doubts, E-learning Resources, Magazines as a part of Continuous Assessment.State, National & International Seminars, Conferences, Workshops, Competitions (Quiz, Essay writing, Oratorical) has been organised regularly by departments for students benefit. Participative Learning is the best way to translate the classroom knowledge into practice which helps to gain new skills, add values and learn real experience for their career prospects.

Experiential Learning:

Provides various experiential learning opportunities for the betterment of students community such as field visit, Practical visit in Industry, Banks and Companies as a part of curriculum, Project Work, Research Work which focuses on employability skills to learn real learning experience beyond the classroom.

Enables to integrate the ICT into the Teaching process in the campus with language Lab, Web Designing lab which promotes the student's practical knowledge apart from class room learning.

Problem Solving Methods:

Group Discussion helps to motivate the students to enhance their perception in problem solving skills. College provides opportunity among the students for organising cultural programmes, Tamil Mandram, Women's day Programmes. And also to promote the leadership skills among the students, the Students representatives are selected for each and every class

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use ICT enabled tools for effective teaching-learning process. campus is enabled with high speed wifi connection. Intranet facility is also available for the students in the campus

- The faculty members used Google meet or Zoom for lecture delivery. Used many interactive methods are used for effective teaching such as PPT with animations, Video clippings, Online resources from YouTube links, online assessment tools like Quizz.com, Google Forms ,etc.
- WhatsApp group used as platforms to communicate, make announcements, address queries, and share information.
- Faculty have used various online tools like-Keep Notes, Jam board in Google meet, etc. for solving problems.
- All teaching materials and instructional material for conducting Experiments are uploaded by faculty members in Google Classroom. Online tests are conducted and e-assignments are given through GCR
- Project presentation, Group discussions, Mentoring, PTA meet also conducted online through Google meet or Zoom platforms for quality teaching learning process.
- The research journals and e-books, N-List journals are available in library to our faculty and students.
- All the departments conduct webinars, workshops and guest

lectures on the new developments in the core subjects for effective teaching and learning by Industry experts and Alumni on Zoom platforms and also broadcasted the same on YouTube

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

62

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

63

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

29

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

359

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College is affiliated to the University of Madras, the rules and regulations for evaluation process are laid down by the University. The college has transparent and robust in Internal Assessment. The Internal Assessment system is communicated with the students well in time and also mentioned in Academic Calendar. Continuous Assessment evaluation is made through Unit Tests, Assignment Submission, Seminar, Mid- Term Examination and Model Examinations. The Mid-term and Model examinations are conducted as per the schedule of Academic Calendar. Unit tests are conducted regularly and the weightage of Unit test varies as per the concerned faculty. The answer scripts of Mid-term, Model and Unit Tests are distributed to the students. Personal counselling is

given to the students those who have performed poor in Internal Assessment. Student's Academic Performances along with their attendance are informed to their parents during Parents- Teachers meeting. Students are also encouraged to deliver the Seminars of the concerned subjects. Topic is given in advance to the students by the concerned faculty for well preparation which improves their learning and presentation skill

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has well organised mechanism for Redressal of examination related grievances. The student can approach the faculty, HOD and Principal to redress the examination related grievances. The assessed Internal Examination papers (Unit Tests, Mid- Term and Model examinations) are shown to the students for self-assessment. In case of any grievances regarding, internal assessment, the students are free to interact with the faculty and get it resolved.

Grievances related to University examinations are forwarded to the University Grievances .Students who are not satisfied with their University examinations marks can apply for Revaluation to the University. The entire mechanism to deal with the examination related grievances is time bound as per the University Rules and Regulations.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College adopts Outcome based education rather than input oriented learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers

and students.

- Graduate attributes are described to the first year students at the commencement of the programme.
- At least five hours are spent by the teachers for introducing the subject to the Students.
- Learning Outcomes of the Programs and Courses are observed and measured periodically.
- Soft Copy of Curriculum and Learning Outcomes of Programmes Programme, Specific Outcomes, Course outcomes and Courses are uploaded on the Institution website for reference.
- The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting.
- The students are also communicated about the Programme outcomes, through Tutorial Meetings.
- Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications.

Communicate the results of scientific work effectively, making use of clear and well organized writing and presentation skills, and employ equations and visualization tools as needed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

As it's an affiliated college under the UOM, it follows the broad framework of the curriculum for the 3 years UG and 2 years PG in all streams. The Implementation of syllabi and process of evaluation of learners are monitored by University, Management and the Principal.

An environment is provided where teacher closely interacts with the students. Assignments are provided. The four internal test marks indicates the performance of students, based on this

internal marks are allotted for each student. The pass percentage in the end semester examination is also an indication of the general progress of the class as a whole.

Tries to attain the CO and PSO by conducting cultural, NSS & YRC, NCC, Sports, Personality Development Programmes, Communication skills, various Collegiate and Inter collegiate competitions and organisations of Scholarly Lectures. Students can understand the importance of critical thinking, social interactions, ethics and environmental sustainability.

Students are encouraged to Write articles, Poems, and Essays for the college magazine. Placement cell conducts campus recruitments for the outgoing students which offer a wide scope to get the necessary exposure and employment in the companies/organisations even before course completion. Ultimately, students acquire the ability to engage in independent and lifelong learning

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

420

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://qmcmcn.com/wp-content/uploads/2024/04/student-feedback.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

There are consistent initiatives for the creation and transfer of Research knowledge among our students and teachers. The PG and Research Department of Commerce has inculcated Research ideas through 5 Day Workshop on "Insight into Research ". Workshop conducted by Commerce Department on Intellectual Property Rights - Patents , Workshop by English Department on Cyber Security Awareness imbued the procedure and importance of IPR among students and teachers. The inhouse journal "INSTINCT" continues to publish the abstract of PG students' projects with ISBN Number. Enhancement of students' entrepreneurship is initiated through the Beautician course workshop . Through such programmes , the research ecosystem is equipped in this institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

9

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

40

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS/NCC and YRC units of our college educates and creates awareness through various extension and outreach programmes. The awareness on health issues were enabled through Dengue Awareness program, Awareness on communicable diseases, Cleaning drive and Cancer Awareness. Oath taking on Gender Equality , TN Naan Mudhalvan Skill Event launch program, career guidance to school students are some of the programmes that bridged educational exposure for students. Elimination of Violence against women, National Youth Festival, Green Plantation Program, Cycle Rally, Blood Donation Camp, Anti Drug awareness Program are some to mention the institution's effort to spread social awareness among community .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

39

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

600

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- The college is surrounded with green environment of 10.67 acres of land with adequate premises.
- The College has 26 class rooms and one seminar hall with an accommodation of 150 students with good ventilation facilities
- Wi-Fi facility is available in the college premises and all the class rooms are well furnished and it is suitable for sound learning.
- The Seminar Hall is equipped with air condition and it is digitalized to conduct various Inter and Intra college & departmental activities.
- The institution has five blocks with separate administrative

office for shift I and Shift II, an air-conditioned Principal's office, 7 staff rooms and a separate wing for the Examinations cell, IQAC, NSS, NCC and sports.

- The college has 2 Libraries with internet facilities and Inflight Services, 2 Computer Labs, 1 Language Lab and 1 Visual Communication Audio and Video Lab.
- Administrative office is completely computerized and each department has personal desktop with 24x7 internet accessibility along with printer.
- The College has separate building for canteen with adequate dining room for staff and students.
- Ample of parking facility is also available for students and staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities to conduct cultural activities, sports, games, etc.,

In the year 2022-23, various department organizes departmental intra cultural activities through various clubs like QM Maths Club, QM Commerce Club, QM Corporate Club, QM Coop Club, Digital Constructors Club, Android Developers Club, Human Resource Management Club, Win-Win Union Club, Innovative Thinkers Club, Technology Hackers Club, Ocean Media Club.

The college has a fantastic and substantial playground with a picturesque backdrop. Students and staff members regularly utilized and also conducted indoor and outdoor games every year.

The sports ground is spread over 18,370 sq. meter, for playing cricket, kabaddi, Kho-kho, Volley ball, Hockey, Badminton, athletics and various games.

Considering the physical fitness the following Gym instruments are available 1 KG to 20 KG iron plates, Double Twister, Orbitrek, Multi Bench Press, Dumbles, single and parallel bar, Medicine balls.

Summer Camp Cricket Coaching conducted by Quaide Milleth Cricket Academy.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

1176897

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of ILMS software: Autolib software systems
- Nature of automation (fully or partially): Partially
- Version: 1.00
- Year of Automation: 2014

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

44263

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

12704

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution frequently updates IT facilities and provides computer centres for general purposes and learning during extra hours, so the entire campus is Wi-Fi enabled with high speed internet connection to allow the Staff and Students to access the internet. The coverage is not limited to the classrooms instead it extends to whole campus. College provides all the necessary hardware and software required for setting up a reliable and scalable wireless infrastructure facility. All the class rooms, Computer Labs, Office Rooms and all Departments regularly update IT facilities with high bandwidth. Institution information is also updated in the beginning of every academic year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

140

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1176897

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

LIBRARY:

It is equipped with around 6000 N- listed E-journals and around 31,000 E-books. It is functioning from 8.30 am to 6.00 pm. A separate section of books on moral value is maintained.

Librarian issues library ID card to each students and books are renewed every 15 days.

Library books are purchased every year based on revised and updated syllabus. Each department has separate library.

.LABORATORY

All the laboratories are well maintained by lab in-charges and staff in-charges.

LANGUAGE LAB :

The language lab is built with dynamic English language teaching, learning software, like "Snet", "Clarity English communication" and "Lady Hawk Communication". Through a wide range of digital materials, the students are given hands on experience to enhance their listening, speaking, reading and writing skills.

COMPUTER LAB :

Well-equipped with 2 laboratories and around 94 computers are in usage with good internet facilities and has separate Visual Communication Audio and Video Lab and also one multimedia lab.

SPORTS

Every year sports items are auctioned for students and staff.

Both internal and external audit is conducted for sports, library, and Computer laboratories.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

280

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1308

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1308

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

377

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

62

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

nil

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students' representation in the institution is to the maximum extent. The institution provides opportunities in various administrative, co-curricular and extra-curricular activities for the development of students. Various councils and committees such as Anti Ragging Committee, Students counseling, grievance and redressal, students discipline, students training and placement cell, college magazine committee, Entrepreneurial development cell, Alumni association, Green club are framed for the welfare of the students. Each department has a club and student's representatives are appointed to organize various awareness programmes and to conduct Intra College Competition. Students represent at academic levels to organize seminars, symposiums, meetings, and conferences. The Students also contribute their social service in NCC, NSS, and YRC to organize blood donation camps, health awareness campaigns, health and hygiene awareness rallies, medical camps, eye-care camps etc. Students also compete in numerous academic inter-collegiate competitions to represent the institution. Participation may take the form of a paper presentation or competing in quizzes and debates. Representation of students at physical fitness is also at the maximum. The students participate in various games in inter-collegiate level to

National level. Many sports enthusiasts have contributed to the institution's success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, Alumni of the college envision fostering friendly cooperation among the present and old generation of our students thereby enhancing the betterment of the institution. The College maintains a separate register where the Alumni details will be collected. Every year Alumni Association meetings will be conducted for the development of the Institution. The College is committed towards the valuable feedback of alumni members which are effectively channelized for the better functioning and development of the college. The target and goal of this association is 1. To serve as a link between the "Association" and "Alumni". 2. To provide a platform to communicate with Alumni, present students, faculty, and college administration 3. To make available the expertise and

experience of the alumni for the development of the educational activities of the college.4.To conduct seminars, workshops, and Job fairs for the students.5. To be as a member for any cultural/ academic events organized by the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college aims to uplift the holistic development among students which is imparted through its vision and mission. To achieve the vision and mission of the institution, the college governance system is meticulously devised and implemented across all its dimensions. In addition to the curricular aspects, ethics and values are inculcated in the young minds through value education sessions. Personality enrichment and mindfulness sessions are organized to ensure mental health among the younger generation. Regular IQAC meetings and council meetings are organized and attended by both academic and administrative staff to enhance coordination in implementation of the plan.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Having understood the importance of decentralization, various committees are formed, entrusting specific responsibilities and work targets for each committees. Some committees and clubs have active participation of students also. Discipline committee , Anti corruption and vigilance committee, Anti sexual harassment Committee, Magazine committee , Examination committee, Anti ragging committee etc are formed. Leadership Qualities of faculty are put into productive outcome and there committees ensure that the regular functioning of the college adopts a hassle free environment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Apart from academic achievement, Co-curricular, extracurricular skills are given due importance, understanding the necessity of such skills to outperform in the employment arena. 'Naan Mudhalvan' scheme of Tamilnadu government is implemented for all the students and apart from this, job oriented skill development courses are provided to the learners. To sharpen Entrepreneurial skills among students, In association with MSME, Beautician course is conducted for the female students and ED bazaar was organized by the ED cell. Students are formed into teams and are encouraged to put up stalls.

Further, active participation in NIRF, AISHE, drives the institution to achieve Quality in the teaching learning process consistently.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The College is a co-educational Muslim Minority Institution affiliated with the University of Madras, functioning with a vision and mission of Accomplishing the educational, social, economic, spiritual, religious, linguistic and cultural welfare of the people in general and minority communities in particular to safeguard the rights, liberties, interests and privileges and the distinct character in all spheres of life. The college committee with fourteen members has been governing the college administrative measures starting from Honorary Patron, President, Secretary & Correspondent, Treasurer, four Vice Presidents, Two Joint Secretaries, One Honorary Legal Advisor and Three members including Director are the different hierarchy of the college committee for the administrative purpose. The college is functioning in Two-Shifts with More than 1700 (approximately) students with eleven departments such as Co-Operation, Corporate Secretaryship, Commerce, Mathematics, Computer Science, B.Com (Information System Management), Accounting and Finance, Business Administration, Computer Application and Visual Communication. The administrative functions of the college are managed by the Director and The Principal of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is committed with a sense of responsibility to recognize the human values and to create a secured work atmosphere with this motive. The College offers a number of welfare measures to the teaching and non-teaching workforce. The workforce of the institution is entitled to the following welfare measures.

- Provident fund
- Health Insurance
- CPS
- Family benefit fund
- Extended Maternity leave facility for female staff members
- ICT facilities
- GYM facilities
- Uniforms for Class IV staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

40

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Periodical performance appraisal is conducted through a carefully designed performance appraisal evaluation format which is in alignment with the requirements of CAS criterion. The faculty members submit self appraisal along with supportive documents. These are carefully scrutinised and evaluated by the heads of the respective departments. Such an appraisal system positively motivates employees and instills a sense of commitment among them to plan their career graph with care. The performance appraisal reports are maintained by the IQAC. Appropriate feedback is given to the teaching and non teaching staff so as to rectify the lags and improve their performance in future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has an internal and external audit mechanism. The internal audit is carried out by the Auditor periodically. The external audit is carried by the authorized chartered Accountant

at the end of the financial year. The government assessment is carried out by the Joint Director of Higher Education of the State. The accounts of the institution are audited by chartered accountant regularly as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries in the process of audit would be attended immediately along with the supporting documents within the prescribed time limits. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid defalcation of funds or properties of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college collects minimal fees from the students in view of poor people ward can easily access higher education. This is therefore, the fund mobilization is very less for the institution, however the available funds are utilized in the optimal manner for the well being of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The vibrant functioning of IQAC is directed towards enrichment of quality in teaching, learning process. Seminars, Conference and Workshops are regularly initiated to inculcate and to fortify there search attitude and to be abreast to latest developments in the respective stream. In addition to this, the IQAC is actively associated with MGNCRE to impart social consciousness among the students. It undertakes various activities by forming committees which function with activate participation of students. This year, students were village panchayat waste management unit (Fertilizer Unit) and are taught how waste management take place productively. A clear awareness was provided to younger generation on recyclable waste.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC reviews the teaching learning process on a continuous basis and provides supportive mechanism for consistent improvement in the process. Learners difficulties are assessed through Mentor Mentee programme and also through periodical assessment, based on which suitable methods and strategies are decided to improve the quality of teaching learning process. The IQAC also believes that a stable mental health is essential for better academic performance and regularly organized meditation sessions and personal counseling sessions for the learners. Add on skill development courses are provided to match the expectations of the job market.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. International Day for the Elimination of Violence Against Women on 28.11.22.

A team of five members under the leadership of Mrs. Shanthi, Project Leader, from "Social Welfare Department" of Chengalpattu District visited our College. To commemorate "International Day for the Elimination of Violence Against Women" (25.11.22). NSS units of our college organized a Special Lecture on "Violence Against Women". 100 NSS Volunteers participated.

2. Cancer Awareness Programme - 13/02/2023. NSS units organized

Cancer Awareness Programme in association with Pen Nalam Foundation, Chennai.

3. Five days Beautician course workshop

EDC in collaboration with CPPI - MSME, Govt. of India organized an Beautician course workshop from 06/03/2023 to 10/03/2023. Around 33 female students participated in the workshop. The resource person for the workshop is Mrs. Angel, Trainer in CPPI - MSME, Govt. of India.

4. INTERNATIONAL WOMEN'S DAY' 2023

The college celebrated the International Women's Day -2023 on 11.03.23. Mrs. Mujeebunisha Rafi was the chief guest of the event. Various competitions like Vegetable Carving, Bridal Makeup, Antakashri, Cookery, Solo dance and Group dance were performed by the students. Prizes and Certificates were distributed to the winners. 284 Girl Students, Staff members, non-teaching staff participated in the celebration.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

Solid waste management

We have separate facility provided for segregation of Composite and Non Composite Waste. Composite Pits have been arranged to reuse the composite waste.

Use of plastics: The use of plastics is restricted to only those that are inevitable like milk packets, water bottle. Students are encouraged to use a good quality water bottle instead of purchasing bottles. The water may be collected for drinking from the water points provided at various places at the campus.

Liquid waste management

The Reverse Osmosis water waste from each block is collected in the septic tanks located in the campus and the waste water from the canteen through hand wash, washing utensils etc.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

B. Any 3 of the above

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

On 22/02/2023 our NSS Units organized Intra-Collegiate Literary Competitions in our campus on the theme of G20 Summit and National Youth Parliament 2023 in association with Nehru Yuva Kendra Sangathan, Kancheepuram and Chengalpattu District. Prizes and Certificates distributed to all the winners and participant.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Special Lecture on Constitution Day (26.11.2022)

On 26.11.2022 to commemorate "Constitution Day" the NSS units of organized a Special Lecture, it was delivered by Dr. A. Nazeema, HOD (Shift II) Department of Tamil, QMC Four Programme Officers & 100 NSS Volunteers were participated in this programme.

RASHTRIYA EKTA DIWAS (31 Oct 2022), RASHTRIYA EKTA DIWAS (National Unity Day) was conducted to celebrate the birth anniversary of

SARDARVALLABHAI PATEL who had a major role in Political integration of India. We started with pledge taking ceremony, March past and awareness Run on Rashtriya Ekta Diwas.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

International yoga Day

On 21 Jun 2022 International Yoga Day our college NCC Unit has conducted YOGA day in college, Physical Director Dr.C GODWIN PAUL, M.P.E.d, Ph.D., given yoga training to NCC Cadets totally 35 SD

Boys & 15 SW Girls with ANO have participated.

Republic Day Celebration - 26th January 2023

The Quaide Milleth College for Men Celebrated 74th Republic Day by NCC Cadets. Janab A.M.HAJA NAJMUDEEN Vice-President, The Quaide Milleth Educational & Social Trust, Chennai. The Chief Guest Hoisted the National Flag and Addressed to the NCC Cadets, Teaching & Non-Teaching both Shift-I and Shift -II Staff's and Parents in Presence.

Independence Day Celebration - 15th August 2022

The Quaide Milleth College for Men Celebrated 76th Independence Day by NCC Cadets. The Chairman of Medavakkam Panchayat Union, Shri P. Ravi, Hoisted the National Flag, And then the Chief Guest Addressed the Guest & NCC Cadets. The Event of March Past was conducted by the NCC Cadets, Then the Program was Ended with Price Distribution and National Anthem. Both Teaching & Non-Teaching both Shift-I and Shift -II Staff's and Parents are Present.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Cultivating Future Entrepreneurs: Insights from Quaide Milleth Bazaar

Objectives:

Cultivate and enhance entrepreneurial skills through the ED Bazaar.

Create awareness among students regarding entrepreneurship as a career option.

Encourage creative thinking and idea generation.

Foster entrepreneurship qualities and spirit among students.

Context:

The "Quaide Milleth Bazaar" conducted by ED Cell nurtures entrepreneurial talents. Held on 18.02.2023, with 60 stalls, it showcased diverse products, enriching the learning experience.

Success Evidence:

Track business origins and subsequent growth.

Gather feedback and success stories.

Recognize outstanding performance with awards.

Challenges:

Ensure sustained interest.

Address lack of willingness.

Overcome hesitations hindering student motivation.

2. Remedial Teaching for Slow Learners

Objectives:

Provide targeted academic support to students who struggle academically. Bridge knowledge gaps and enhance overall comprehension. Boost confidence and motivation in students.

Context:

Remedial classes in colleges cater to students who failed semester exams, offering additional learning opportunities after regular hours.

Practice:

Failed students are identified post-exams for targeted assistance.

Assessments determine individual strengths and weaknesses, informing personalized learning plans.

Individualized feedback and guidance address student needs and encourage participation.

Evidence:

Improved academic performance demonstrated by majority passing subsequent exams.

Balancing remedial classes with regular schedules.

Motivating disinterested students to participate actively.

File Description	Documents
Best practices in the Institutional website	https://qmcmcn.com/criteria-vii/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Title: Empowering the Economically Disadvantaged: A Commitment to Social Justice

Introduction:

In a world marred by disparities, our institution is dedicated to uplifting the economically disadvantaged. With a focus on social justice and inclusivity, offers not just aid, but a path to self-sufficiency and dignity.

Accessible Education:

Our mission is providing quality education to all, irrespective of socio-economic status. We ensure no deserving student is deprived of opportunities due to financial constraints.

Skill Development and Vocational Training:

Beyond academics, we offer practical skills training tailored to local needs, empowering individuals to secure employment and build sustainable livelihoods.

Entrepreneurship Support:

For those with entrepreneurial aspirations, we offer guidance and workshops to transform ideas into thriving businesses, fostering innovation and economic growth.

Impact Measurement and Improvement:

Our commitment is evidenced by measurable outcomes, through rigorous assessment, we refine our programs to maximize impact and reach more individuals in need.

Community Engagement:

Collaborate with local stakeholders to promote environmental awareness and implement solutions benefiting both people and the planet.

Conclusion:

As we forge ahead, our dedication to serving the economically disadvantaged remains steadfast. Every individual deserves a life of dignity, opportunity, and fulfillment, regardless of their circumstances.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Plan to establish Incubation Center to stimulate entrepreneur skills.
- Plan to initiate Herbal Garden to protect environment and to spread awareness of Indian medicines.
- Plan to provide Skill enhancement Programme like Operational Logistics, Bakery products, Yoga and meditation and FDP programme.
- Plan to sign MOU with Foreign University and for students and faculty exchange programme.
- Plan to adopt Institutional Innovation Council (IIC).