



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	THE QUAIDE MILLETH COLLEGE FOR MEN
Name of the head of the Institution	Dr. M. Mohamed Sheriff
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07305439411
Mobile no.	7550070716
Registered Email	iqac@qmcmen.com
Alternate Email	hajmeeralmubarak@yahoo.com
Address	Tambaram-Velacherry Main Road Medavakkam Chennai
City/Town	Chennai
State/UT	Tamil Nadu
Pincode	600100

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. M. Haj Meeral			
Phone no/Alternate Phone no.		04422771202			
Mobile no.		7550070716			
Registered Email		iqac@qmcmen.com			
Alternate Email		daycollege@qmcmen.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://qmcmen.com/aqar1/			
4. Whether Academic Calendar prepared during the year		Yes			
if yes, whether it is uploaded in the institutional website: Weblink :		https://qmcmen.com/wp-content/uploads/2021/05/Academic-Calendar-Shift-I-II.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.66	2008	16-Sep-2008	15-Sep-2013
2	B	2.68	2015	14-Sep-2015	13-Sep-2020
6. Date of Establishment of IQAC			14-Jul-2009		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Tally	02-Dec-2019 40	334
Soft Skill	01-Jul-2019 75	540
Personal Counselling	03-Feb-2020 6	6
NATIONAL CONFERENCE ON A Road Map to Excellence in Higher Education	09-Jan-2020 1	71
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IQAC / The Quaide Milleth College for Men	National Conference	NAAC	2020 1	75000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

75000

Year

2020

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Significant contributions made by IQAC during the current year ? FDP : A 7 days Faculty Development programme ? SPSS : Two days workshop on Statistical Package for Social Science ? OBE : One day workshop on Outcome based education ? SELL : Spoken English in Language Lab ? CALL : Class Advisors lead the learners

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Remedial class	Provided association with CALL
Inducement of entrepreneurism	Conducted workshop association with MSME - Entrepreneurship Awareness Programme on 19th July, 2020 .
IQAC initiatives on MoUs	MoU signed with Tech Mahindra, Paulson Education Pvt. Ltd. and training programmes offered E-publishing & Tally and Placement training respectively
Providing knowledge sharing platform	"Conducted International and National level conferences in various lucrative avenues - * International Conference on Computational and Applicable Mathematics (ICCAM - 2019) on 06.09.2019. * Internation Conference on Innovation and Issues in Commerce and Mangement on 25.02.2020. * International Conference on Emerging Trends in Intelligent 4. Information Technologies / Applied Mathematics and Business Management on 07.01.2020 & 08.01.2020. * Strategic Innovation and Emerging Perspectives for Global Business Scenario on 21st August, 2019."
Initiatives for getting grant from different External Agencies	Organized NAAC sponsered National Conference on.A Road Map to Excellence in Higher Education 09.01.2020
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
The Management Committee	11-Dec-2020
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	20-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Attendance The student's attendance is digitally posted. The class wise absentees in every department is generated. The percentage of attendance is calculated every semester the detained and condonation list of students is prepared for further action. The Library Library books are bar coded. By using ERP system the books issued and returned are recorded in system. Examination and Evaluation This modules conducts cycle test, unit test, midterm test and model exams marks are digitally entered and evaluated. Admission This module caters to the process of receiving applications, preparation of selection lists based on various criteria.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As our college is affiliated to the age old prominent Madras University, all the departments of our College follow the curriculum designed and prescribed by the Madras University. The parent university updates the syllabus periodically for UG and PG courses. Learned and experienced faculties in the board of studies contemplate on the outcome based contemporary syllabus and the syllabus is tailored towards the employability of the students in the present day job market. All the courses are offered in semester mode. The faculty members of all the courses strictly adhere to the time table and the course plan. The time table is formulated in such a way to finish the stipulated hours needed for each subject. The six day order is followed and well planned ahead and well

informed through the college calendar. The number of working days intercepted with midterm and model exams .already recorded in the college calendar helps the faculty to plan, deliver and cover the syllabus on time. The coverage of syllabus by the faculty is recorded in notes of lesson notebook which is checked then and there by the respective heads of the departments and randomly checked by the principal. The course plan involves and encourages the faculty members to include various methodologies like ICT, blended learning, seminars and paper presentations. The Academic planning for each semester is also documented in the form of Plan of performance by teachers (PPTs) / CCTS. To keep abreast of the outer world and other universities many guest lectures, workshops, conferences are organized inviting eminent personalities in the relevant areas. As our college is located in the semi urban area and impregnated with students from socially and economically backward backgrounds we aim to mold them into employable and complete citizens. Hence spoken English classes were conducted an hour ahead of the usual 5 hour classes every day in a cyclic mode for the first years. Web designing classes were conducted after the usual 5 hour classes in a cyclic mode for the I Years. Tally classes were conducted for the second years. Many of our students are self-supporting and being the bread winners of their families the remedial classes are planned and conducted in such a way not to affect their contribution to their families. Remedial classes and spoken English classes were conducted from 7:30 am to 8:30 am every day as per the planned time table for every paper without affecting the regular classes. The remedial classes helped the students to come out of their unnecessary fear and frustration. This remedial coaching has a say in their academic output. Exam committee is constituted and midterm /model exams were conducted systematically. The attendance committee will record the attendance percentage of every student. Every month each student is informed of their percentage of attendance. Every semester PTM is held and the parents are informed of their wards academic progress and the attendance percentage. The faculty members are encouraged to attend FDP's and present papers to keep in touch

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Spoken English Training Course	Nil	01/07/2019	90	Employability	English Communication Skill
Banking Aptitude Training Programme	Nil	23/04/2020	14	Employability in Banking Sector	Banking Employability

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BSc	Visual Communication	11/06/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
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BSc	Visual Communication	29/07/2019
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1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Business Managment	35
BCom	Co-operation	50
BCom	Corporate Secretaryship	53
BCom	Information System Management	50
MCom	Commerce	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The management and the IQAC coordinate and collect feedback periodically from students through a questionnaire. The students are also informed and given the liberty to communicate their grievances and problems anytime during the semester to the respective class in-charge or the Head of the department. The students feedback is given due consideration. Feedback from the alumni is solicited through consultation during alumni meets. Feedback from the parents is obtained during the PTMs. The suggestions and comments given by the guardians are taken into account for future development. Employers' feedback is recorded during the job fair and any lacuna if any from their perception is considered for further up-gradation.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	Management	50	83	48
BCom	Accounting & Finance	70	124	55
BCom	ISM	50	110	50
BCA	Computer Application	50	93	44
BSc	Computer Science	50	230	50
BSc	Maths	70	99	28
BCom	Corporate Secretaryship	70	162	46
BCom	Co-operation	70	55	41
MCom	Commerce	40	27	21
BCom	Commerce	210	951	155

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	523	21	65	Nil	13

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
65	65	7	7	2	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution is giving utmost priority for mentoring system on the interest of welfare of the students the reason is that students are coming from socially downtrodden and economically vulnerable section of the society. The faculty members are actively engaged with mentoring system to attain the vision and mission of the institution. The mentor has been nominated for each and every student and they are monitoring overall progress of the student especially in curricular and co-curricular activities. The allotted mentors have been maintaining and update the mentor – mentees register which has the details of counselling provided to the students. The parents are also called for counselling. The mentors encourage the mentees to actively participate in various competitions in order to uplift their knowledge and self-reliance. The mentoring system has been useful in identifying the students into slow learners and advanced learners. Based on requirement deducted through a careful examination of each mentor's report, the college has organized several remedial classes in the identified

subjects for slow learners. Further, the remedial classes are conducted for slow learners in order to get high score in university exams through Student Quality Circle (SQC) system. The noteworthy point is that moral education classes are conducted on every Friday for the students in their respective faith and religions.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1770	65	1 : 27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
65	65	Nil	12	26

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BPG	VI SEM -2019-2020	14/09/2020	28/10/2020
MCom	KDA	VI SEM -2019-2020	14/09/2020	28/10/2020
BCA	SAZ	VI SEM -2019-2020	14/09/2020	28/10/2020
BBA	MAM	VI SEM -2019-2020	14/09/2020	28/10/2020
BCom	MAT	VI SEM -2019-2020	14/09/2020	28/10/2020
BSc	SAE	VI SEM -2019-2020	14/09/2020	28/10/2020
BSc	TAM	VI SEM -2019-2020	14/09/2020	28/10/2020
BCom	CYA	VI SEM -2019-2020	14/09/2020	28/10/2020
BCom	BXA	VI SEM -2019-2020	14/09/2020	28/10/2020
BCom	CPZ	VI SEM -2019-2020	14/09/2020	28/10/2020

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated college, the Continuous Internal Evaluation is as per the guidelines of the University. The institution conducts unit test, midterm and model examinations for the students and it has weightage of 10 marks out of 25. The remaining score is assigned for assignment, seminar and attendance and each and every criterion has 5 marks for internal assessment.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares academic calendar for every academic year and it timely reaches to the students and faculty members. The academic calendar starts with the statement of vision and mission of the college. It contains information about the Management committee of the college, details of faculty members along with their qualifications and grade. Programme-wise and semester-wise along with credit points, course details are also provided. It also comprises the details of question paper patterns, breakup mark details for continuous internal assessment, fee structure and rules and regulations for the students. The details of various certificate and diploma courses like web-designing and tally is also provided in academic calendar. The guidelines for usage of college library and availability of various scholarships to the students are also mentioned in the academic calendar. The rules and regulations of co-curricular activities like sports, NSS, NCC, YRC and RRC is also available in the academic calendar. The semester-wise working days along with day order, commencement of midterm, model and University examinations is provided in the academic calendar. The soft copy of the calendar is also available with college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.qmcmen.com/agar/Course%20Outcome%20-%20All%20Departement.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BPG	BCom	Accounting & Finance	52	16	31
MAM	BBA	Management	35	7	20
SAZ	BCA	Computer Application	34	21	62
MAT	BCom	ISM	44	11	25
SAE	BSc	Computer Science	45	12	27
KDA	MCom	Commerce	11	6	55
CYA	BCom	Corporate Secretaryship	49	29	59
CPZ	BCom	Commerce	97	69	71

TAM	BSc	Maths	48	12	25
BXA	BCom	Cooperation	50	18	36
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://gmcmen.com/wp-content/uploads/2021/05/SSS-Report.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	13	6.2

International	Co-operation	8	6.2
International	English	4	6.2
International	Urdu	1	6.2
International	Computer Application	1	5.9
International	Visual Communicatin	1	5.87
National	Economics	1	6
International	Commerce	28	6.13
International	Corporate Secretaryship	15	6.13
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
Computer Science and Mathematics	1
Business Administration	2
IQAC	1
Commerce	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Reconnecting the impact of Economic variables on Fruit Pulp Export from Tamil Nadu	Dr. M. Amthul Thawab	International journal of Recent technology and Engineering	2019	0	The Quaide Milleth College for Men, Affiliated to University of Madras	Nil
EPQ incentive model for manufacture-Buyer with floor space and inventor level constraints	M. Haj M eeral, M.K. Vediappan, P.Muniappan, G.Rasith aBanu	International journal of Recent technology and engineering	2019	0	he Quaide Milleth College for Men, Affiliated to University of Madras	Nil
	TahaniBa	Internti	2020	0	e Quaide	Nil

Incidence rate of Dengue fever in Saudi Arabia 2011-2018- A retrospective	biker. G,Rasitha Banu, Illah amBashier, M.Haj Meeral	onal journal of recent technology and engineering			Milleth College for Men, Affiliated to University of Madras	
Root square mean labelling (RSML) of new crown graphs	R. Abdul saleem and R.Manikandan	Interntional journal of recent technology and engineering	2019	0	e Quaide Milleth College for Men, Affiliated to University of Madras	Nil
Co ordinating Supply Chain inventory Model for Deteriorating Products	M. Ravithammal, M.Babu G.Rasitha Banu	Interntional journal of recent technology and engineering	2019	0	e Quaide Milleth College for Men, Affiliated to University of Madras	Nil
Structured Acquaint of Mobile Applications for secured travel on Indian Roads	N.Sasikala, Rasitha Banu and Raviathammal	Interntional journal of recent technology and engineering	2019	0	e Quaide Milleth College for Men, Affiliated to University of Madras	Nil
Role of Employee engagement as Mediator Between CSR and organizational performance in IT companies	Ms.Jaya D.Ayub Khan Dawood	Journal of Critical Reviews	2020	0	e Quaide Milleth College for Men, Affiliated to University of Madras	Nil
Implementation of Artificial Fish Swarm Optimization for Cardiovascular Heart Disease	A.M. Barani, R.Latha, R.Manikandan	International Journal of Recent technology and engineering	2019	0	e Quaide Milleth College for Men, Affiliated to University of Madras	Nil

Reconnecting the impact of Economic variables on Fruit Pulp Export from Tamil Nadu	S. Towseaf	International Journal of Recent technology and engineering	2019	0	e Quaide Milleth College for Men, Affiliated to University of Madras	Nil
Implementation of Affective Knowledge for any Geo Location Based on Emotional Intelligence using GPS	B. Asraf Yasmin, R. Latha, R. Manikandan	International Journal of Recent technology and engineering	2019	0	e Quaide Milleth College for Men, Affiliated to University of Madras	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Reconnecting the impact of Economic variables on Fruit Pulp Export from Tamil Nadu	Dr.M.Amt hul Thawab	International journal of recent technology and engineering	2019	17	Nil	Yes
Impact of customer Attitude on Customer loyalty in Beauty parlour industry: An empirical study	Dr.M.Suresh	International journal of advanced science and technology	2020	1	3	Yes
EPQ incentive model for manufactur	M.Hajmeer al,M.K.Ve diappan,P. Muniappan.	International journal of Recent	2019	17	Nil	Yes

e-Buyer with floor space and inventor level constraints	G.Rasitha Banu	technology and engineering				
Root square mean labelling (RSML) of new crown graphs	R.Abdul saleem and R.Mani	International journal of Recent technology and engineering	2019	17	Nil	Yes
Coordinating Supply Chain inventory Model for Deteriorating Products	M.Ravithammal, M.Babu G.Rasitha Banu	International journal of Recent technology and engineering	2019	17	Nil	Yes
Awareness Level of Retail Investors on Stock Market in Chennai City	Dr.A.Kamaruniza	International journal of recent technology and engineering	2020	17	Nil	Yes
Implementation of Artificial Fish Swarm Optimization for Cardiovascular Heart Disease	A.M. Barani, R.Latha, R.Manikandan	International Journal of Recent technology and engineering	2019	18	1	Yes
Reconnecting the impact of Economic variables on Fruit Pulp Export from Tamil Nadu	Dr.M.Amthul Thawab	International Journal of Recent technology and engineering	2019	19	2	Yes
A study on precedents of employee moonlighting	Dr.S.Nafeesa	International journal of advanced science and	2020	Nil	Nil	Yes

g intention among private school teachers in Kanchi- p uram district		technology				
An effect of service quality on customer s atisfactio n: A study compares public sector and new genera tions banks	Dr.G.Raj esh	Test Eng ineering and managment	2020	5	Nil	Yes
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Semi nars/Workshops	20	42	20	20
Presented papers	1	1	Nil	Nil
Resource persons	1	1	3	1
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga day	Isha Foundation, Medavakkam, Chennai-100	4	200
Personality Enrichment Programme	Mythri Foundation Trust, Chellammal College, Guindy, Chennai	4	11
Campus Cleaning Programme	The Quaide Milleth College for Men Premises	4	50
Rally on Water Conservation- Cauvery Calling	Isha Foundation, Medavakkam, Chennai-100	5	200

Programme			
Distribution of Deworming Tablets	Medavakkam Primary Health Centre	4	100
NSS Orientation Programme to all I Year U.G NSS volunteers	Resource Person from University of Madras	4	200
Nutrition Under PoshhanAbiyaan Programme	Tmt. S.Poornima , Child Development Planning Officer, St.Thomas Mount region, Chittlapakkam.Chennai	6	200
Awareness Programme on Mental Health- Psychological well Being of Students - World Mental Health Day	Dr.Subashree, Assistant Professor of Psychology, Madras School of Social Work , Chennai	4	200
National Education Day -Rally on Dr.Abdul Kalams Birthday	The Quaide Milleth College for Men Premises	4	200
National Unity Day on SardarVallabai Patel Birth Aniversary -Oath Taking	The Quaide Milleth College for Men Premises	6	200
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Inter group competitions for RDC	State Level participation for Inter Group Competition and Selection for RDC India	NCC Head Quarters	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Social Extension Activity -1	NSS	Swachh Bharat Programme- Campus Cleaning	6	200

Swachh Bharat Programme	NSS Sabri Foundation	Swachh Bharat Programme- Campus Cleaning	4	50
Swachh Bharat Programme	NSS Madipakkam Sabri Green Foundation, Husing Welfare Foundation	Swachh Bharath Summer Internship (SbSi) Programme	4	25
Social Extension Activity-2	NSS Sabri Foundation	Lake Cleaning	4	100
Social Extension Activity-3	Tmt.S.Poornima Tmt.Sumathi Child	State Level Child Protection Day	4	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Field Training	Internship	Various Co-Operate banks and society	28/11/2019	12/12/2019	Final Year Co.Operation Students
Field Training	Field Trip	The Muthiyalpettai Primary Agricultural Cooperative Credit Society Ltd	26/08/2019	26/08/2019	Final Year Co.Operation Students
Field Training	Field Trip	The Chennai Industrial Cooperative Analytical Laboratory Ltd	19/08/2019	19/08/2019	Final Year Co.Operation Students
Field Training	Field Trip	The Chengalpet	13/08/2019	13/08/2019	Final Year Co.Operation

		Urban Cooperative Bank Ltd			Students
Field Training	Field Trip	Thiruvallur Transport Corporation Employees Cooperative Credit Society Ltd	05/08/2019	05/08/2019	Final Year Co.Operation Students
Field Training	Field Trip	The Tamil Nadu State Apex Cooperative Ltd	26/07/2019	26/07/2019	Final Year Co.Operation Students
Field Training Field Training Field Training	Field Trip	The Saidapet Milk Cooperative Society Ltd	19/07/2019	19/07/2019	Final Year Co.Operation Students
Field Training	Field Trip	The Tambaram Cooperative Building Society Ltd	15/10/2019	15/10/2019	Final Year Co.Operation Students
Field Training	Field Trip	Industrial Visit to Chennai Airport	04/10/2019	04/10/2019	Final Year students of B.Com and M.COM
Project	Internship	KOSI Enterprises, LAPIZ Digital Services, HEAVENS Fire System	02/05/2019	31/05/2019	M.Com (Final Year Students)
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Foundation of His Sacred Majesty(FHSM) , SMART Center	25/02/2020	Placement Training Cum Placement	131
Sivam Sai Publication	13/02/2020	Publish Articles in UGC Journal	11
Educational Investment- The Masters Training Academy - TMTA	02/06/2020	Career Counseling Personality Development Programme for the	486

India

final year students

[View File](#)**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES****4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1000000	616966

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Automation	Partially	AUTOLIP 1.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	21733	1992033	99	13051	21832	2005084
Reference Books	379	140089	Nill	Nill	379	140089
e-Books	240	5900	Nill	Nill	240	5900
Journals	97	95081	Nill	Nill	97	95081
CD & Video	66	9900	Nill	Nill	66	9900
Library Automation	1	70000	Nill	Nill	1	70000
Weeding (hard & soft)	1570	71199	Nill	Nill	1570	71199

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under

Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	140	4	41	1	4	13	13	1	9
Added	0	0	0	0	0	0	0	0	0
Total	140	4	41	1	4	13	13	1	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
17000000	16382510	1250000	1135201

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

CLASSROOMS AND COMPUTER LABS The Quaide Milleth College is located at well accessible place in Tambaram Velachery road . The classrooms are well ventilated and surrounded by trees and plantations. A digitalized, overhead projector A/C Seminar Hall can accommodate 150 students. Our college students, academic and administrative personnel can enjoy a well established access to the internet and intranet. The computer facilities include two well equipped Computer Laboratories which provides access to widely used commercial application software, which serves as platform for our students to undergo Certificate courses in Tally and other Add On courses. **LANGUAGE LABORATORY** The college has a modern UGC funded English Language Laboratory with 46 computers along with 46 headphones, microphones and a smart board. The Language Lab is built in with dynamic English Language teaching learning softwares like SNET, CLARITY ENGLISH COMMUNICATION and LADY HAWK COMMUNICATION. Through a wide range of digital materials, the students are given a hands -on experience to enhance their Listening, Speaking , Reading and Writing skills. This learner friendly mode of language acquisition enables the students to be self instructional and

the lab acts as a platform for practicing and producing Language Skills through interactive lessons and communicative mode of teaching. LIBRARY The College Library aims at providing accession to collection of books in every department. It is equipped with Research Journals, Periodicals, Magazines and Dailies. UGC recognized EResources journals INFLIBNET facilities are available in the college for the effective usage of the students and the staff members. The library's collection of books is available to our students and staff on a short term and long term loan basis depending on demand. Photocopying facilities can be made use of during the library working hours. Moreover the library is also facilitated with Internet accessibility. The students can access the library from 8 a.m. to 4 p.m. The students can get equipped with the key answers to the Question Bank available in the intranet. The time table, circulars and syllabus are readily available for the students reference in the intranet. SPORTS The QMC takes a constant endeavor to develop the overall personality of the students through sports and physical fitness. A well equipped gymnasium is functioning in the college from 6 a.m to 8 p.m . A large greeny playground is facilitated for the students to practice Cricket, Kabbadi, KhoKho, ball badminton, table tennis and other games. The overall cognitive abilities and motor skills of our students are developed through athletics, exercises and various other activities. Our students are encouraged to participate in various intercollegiate competitions and inter college tournaments.

<https://qmcmn.com/wp-content/uploads/2021/05/Academic-Facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SC,ST,BC and MBC	399	1288913
Financial Support from Other Sources			
a) National	0	Nil	Nil
b) International	0	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	12/07/2019	1769	THE QUAIDE MILLETH COLLEGE FOR MEN
Personal Counselling	03/02/2020	6	THE QUAIDE MILLETH COLLEGE FOR MEN
Yoga	21/07/2019	35	SRM College Kattanguluthur and NCC 13 Tamil Nadu Battalion 3 Tamil Nadu Battalion NCC
Web Designing	01/07/2019	326	The Quaide Milleth college for

			Men
Tally	02/12/2019	334	CSI
Language Lab	07/07/2019	540	QMC (PMGDISHA) in Association with CADD COMPUTER ACADEMY
Remedial Coaching	11/02/2019	803	Management - THE QUAIDE MILLETH COLLEGE FOR MEN
Soft skill	01/07/2019	540	QMC (PMGDISHA) in Association with CADD COMPUTER ACADEMY
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Basics of Banking Finance	8	Nil	3	3
2020	Career Opportunities in civil services examination	Nil	199	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Micro Plus Networking Solutions, HDB Financial Services Ltd.,	1004	497	HCL, All Sec Technologies, All Huda Properties L.L.C, Alma Herbal	96	96

Capgemini School of Coding, Camco Corporate Sources Ltd., Tech Mahindra Foundation, IDFC First Bharat Ltd., CSI and Time in solutions, Logesh TVS,			Nature Pvt Ltd., Apollo Pharmacy, Axis Bank, Bhuvan Co., Cognitive Platforms Solutions , Gita-RRSM Venture Pvt Ltd., Global Hospital, Gobumpr, Green Magic solutions, GRV solutions, G	
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	3	BBA	Bachelor of Business Administrati on	University of Madras	M.B.A
2020	2	B.Sc	Computer Science	Rajeswari Vedachalam Govt. Arts college, Jamal Mohammed College	M.SC, M.C.A
2020	5	B.Com	Accounting & Finance	The Quaide Milleth College for Men, SRM University D.B.Jain College	M.Com, M.B.A
2020	1	B.Com	Corporate Secretaryshi P	University of Madras	M.B.A
2020	4	B.Sc	Maths	Pachayappas college, SRM University, Govt. Arts College, Nandanam,	M.SC, M.B.A
2020	15	B.Com	Commerce	Vels University, The Quaide	M.B.A, M.com , CA, CMA

Milleth college for Men, University of Madras, ICAI, St. Joseph College

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
Any Other	1
Any Other	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Practice Match Cricket	Intercollegiate	11
Sri Devi College Cricket Tournament	Intercollegiate	11
Practice Match Kho-kho	Intercollegiate	5
Practice Match Kabaddi	Intercollegiate	7
Practice Match Cricket	Intercollegiate	11
Bertram Kabaddi Tournament	Intercollegiate	11
University Azone Kho-kho Men	Intercollegiate	12
University Azone Table Tennis Men	Intercollegiate	4
University Azone Chess Men	Intercollegiate	4
Practice Match Cricket	Intercollegiate	14

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	3rd place in intercollegiate Cricket Azone	National	1	Nil	51725	B.Mohammed Yasin

	tournament					
2020	Represented for Tamilnadu Kho-kho team	National	1	Nil	18328	S.Santhana Gopal
2020	Represented for Tamilnadu Badminton team	National	1	Nil	21724	P.Marith Rakesh
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students representation in the institution is to the maximum extent. Student representatives from different departments are appointed by the College and play an active role in its operation. Students represent at academic levels to organize seminars, symposiums, meetings, and conferences. The Students also Contribute their social service in NCC, NSS, and YRC to organize blood donation camps, health awareness campaigns, health and hygiene awareness rallies, medical camps, eye-care camps etc. Students also compete in numerous academic inter-collegiate competitions to represent the institution. Participation may take the form of a paper presentation or competing in quizzes and debates. Representation of students at the physical fitness is also at the maximum. The students participate in various games in inter-collegiate level to National level. Many sports enthusiasts have contributed to the institutions success.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, Alumni of the college envision fostering friendly co-operation among the present and old generation of our students thereby enhancing the betterment of the institution. The General Annual Meeting will be held once in a year. For the period 2019-2020 the Alumni Meeting was held on 26th January 2020. The College maintains a separate register where the Alumni details will be collected. The College is committed towards the valuable feedback of alumni members which are effectively channelized for the better functioning and development of the college. The target and goal of this association is 1. To serve a link between the "Association" and "Alumini". 2. To provide a platform to communicate with Alumini, present students, faculty, and college administration 3. To make available the expertise and experience of the alumni for the development of the educational activities of the college. 4. To conduct seminars, workshops, and Job fairs for the students. 5. To be as a member for any cultural/ academic events organized by the college.

5.4.2 – No. of enrolled Alumni:

228

5.4.3 – Alumni contribution during the year (in Rupees) :

151000

5.4.4 – Meetings/activities organized by Alumni Association :

Meeting held on 26.01.2020

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our Institution has a practice of delegating authority to all the staff members both teaching and non-teaching and provides operational autonomy to all the various functionaries to work towards decentralized governance system. Various committee are formed with proper delegation of authority and accountability to ensure a conducive work environment and smooth functioning of the Institution. Examination Committee: Mid-term and Model examinations are conducted according to the schedule specified in calendar of the institution. The committee is responsible for framing time table, scrutinizing the question papers and documentation of mark statements and answers scripts and to ensure smooth conduct of exams. Placement Cell: The placement Cell takes efforts to bridge industry Institution gap by organising various employability skill training programs. The cell aids in organizing campus recruitment drives across various sector. It liaisons with the companies for internship opportunities for the students. In addition, counselling is offered to students regarding placements. The unit also organizes leadership and training programme on a regular basis.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	? Giving priority to the SC/ST, BCM, MBC DNC and physically challenged students. ? A total of 210 students were admitted 20 seats were offered to SC, ST DNC, 17 to MBC, 23 to BC and 40 to BCM OC and 58 of total admissions were women students.
Industry Interaction / Collaboration	? The institution is collaborated with QIAMS (Quaide Milleth International Academy of Media Studies) for upliftment of employability of the students.. ? 16 Hours training programme was organised. ? A twenty days training programme in Tally was conducted for the students in association with The Masters Training Academy. ? The placement cell organised a job fair on 14th March 2020 which 11 companies participated. ? Diploma in E-Publishing programme was conducted in association with Tech Mahindra Foundation in which 131 students participated from shift I and Shift II. ? A career development program was organised by PG.
Human Resource Management	? PEPS (Personality Enrichment Programme For Students) organised and counselling was provided by Mrs. Devi,

	<p>Student's Counsellor, Little Lamb Education Trust, Puthagaram. ? PEPS organised a seminar on 10.10.2019 to commemorate "world Mental Health Day" to impart the importance of Mental health.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>Academic Information Management System(AIMS) is provided, in which course materials and question banks are provided to learners and Intranet facility , QR code is created to access the same. ? In this academic year nearly 99 new books were purchased to benefit our college students. ? E-Resources facility is available in our library to the benefit of our student and staff members.</p>
<p>Research and Development</p>	<p>o Seminars and conferences on trending areas are conducted by every department. o Faculty members published articles in conferences and reputed Journals. o Also, Faculty members actively took part in conferences, seminars and Workshops organised by Other institutions and Teaching Learning centers of UGC.</p>
<p>Examination and Evaluation</p>	<p>? Cycle tests, Unit test, Mid term test and Model exams are conducted to evaluate and award Internal Marks. ? The University examinations evaluate the performance of the students in each semester.</p>
<p>Teaching and Learning</p>	<p>? The Institution offers career oriented Add-on courses like Web designing for First year students, Tally course for Second year students and Job Skills Training programme for Final year students with the aim of equipping the students to cater to the requirements of Job Market. ? Spoken English classes were conducted for all first year students to develop their communication skills in the fully equipped language lab of our college. ? Online Learning Materials are provided to the students and they are encouraged and taught to adopt online learning in the pandemic period. Remedial classes are also conducted every semester after the publication of university result for arrear students</p>
<p>Curriculum Development</p>	<p>? Students of Shift - I and Shift - II have registered Online course like NPTEL, SWAYAM. ? Students are provided both general library with Intranet connectivity and also for referring to</p>

latest collection of Journals, e-journals, magazines. Department library for referring to various subject oriented books. ? The students are motivated and mentored by the faculties. A Mentor - Mentee program is facilitated to provide counselling to students and to pay personal attention on students. ? Students are encouraged to participate intra inter college competitions. ? Final year students of various departments have their internship training program for one month and submit their project report to the concerned departments. ? Based on the performance of the students they are trained to participate in workshop, seminars, paper presentation and conference. ? Most of the staff members have completed online courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Have WhatsApp group between staff and students, Intranet facilities with QR Code.
Administration	The college website is updated with all the information related to upcoming programmes and other details from time to time. Regular review meetings are held online at department level and also College council meetings are held four times a year to discuss the plans and review of plans to ensure Quality in administration, teaching and Learning.
Finance and Accounts	The salary is provided to staff members through bank transactions.
Student Admission and Support	College website provides the details regarding admission and Online Application is provided to the students. ? Intranet facility is provided within campus through which students can access old University Question papers, Answer keys, Examination Time Table, Banking TNPSC Model Question papers and materials.
Examination	As an affiliate college, the college is responsible for conducting examinations as per the instructions of University of Madras. Examination applications are submitted online and also Internal marks are uploaded in the university Exam Portal. Class tests are conducted online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshop	3	19/04/2020	21/04/2020	3
Workshop	3	26/04/2020	09/05/2020	21
Workshop	2	06/04/2020	12/04/2020	7
Workshop	7	21/02/2020	21/02/2020	1
Orientation	1	14/04/2020	04/05/2020	21
Orientation	3	12/11/2019	02/12/2019	21
SHORT TERM COURSE	1	21/05/2020	23/05/2020	3
SHORT TERM COURSE	2	18/05/2020	20/12/2020	3
FDP	5	22/04/2020	28/04/2020	7
FDP	4	20/04/2020	06/05/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
65	65	23	23

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
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Provident fund, Health Insurance, CPS, Family benefit fund, Extended Maternity leave facility for female staff members, ICT facilities, GYM facilities	Provident Fund, Health Insurance, CPS, Pension Contributory pension, Uniforms	Safety Insurance
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Here at our institution, accounts are audited regularly. The state Government grant salary only for the permanent faculties and whenever there is an additional expenses over and above the budget proposed, special sanction will be taken from the management. The accounting and auditing committee looks after the internal audit and it is presented to the certified external chartered accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

3351000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Head of the institution and IQAC Coordinator
Administrative	Yes	Academic Experts from other institutions	Yes	Head of the institution and IQAC Coordinator

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Periodical meetings are held with parents to update Ward's performance. ? Parents' feedback on Academic and Infrastructural facilities are sought at regular intervals. ? The feedback thus obtained are used for bringing changes in operations, if necessary. ? Parents are encouraged to meet teachers at all working days at compatible times, to discuss academic issues.

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

? Soft skills (Spoken English) classes are conducted with predefined syllabus and Evaluation methods to enhance skill among the learners. ? Employment

Oriented technical skills (Tally) are offered to students after college hours.
 ? Faculty members and students are encouraged to complete MOOC courses. ?
 Access to Academic Information Management Systems (AIMS) are extended off campus too.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	TALLY	02/12/2019	02/12/2019	01/02/2020	334
2019	SOFT SKILL	01/07/2019	01/07/2019	02/10/2019	540
2020	PERSONAL COUNSELLING	03/02/2020	03/02/2020	27/02/2020	6
2020	NATIONAL CONFERENCE ON A ROAD MAP TO EXCELLENCE IN HIGHER EDUCATION	09/01/2020	09/01/2020	09/01/2020	71

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Campaign for Women Students: Kavalan SOS APP	12/12/2019	12/12/2019	121	Nil
State Girl Child Protection Day	24/02/2020	24/02/2020	115	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
LED lights are used for better usage of electricity

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8

Provision for lift	No	Nil
Ramp/Rails	Yes	8
Braille Software/facilities	No	Nil
Rest Rooms	Yes	8
Scribes for examination	Yes	4
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	06/07/2019	3	Swachh Bharath Summer Internship (SBSI) Programme	Lake cleaning activities at Vela cherry	50
2019	1	1	14/09/2019	1	Swachh Bharath programme	lake cleaning programme at Medavakkam	100

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book Calendar	10/07/2019	This Hand Book Calendar reach to the Students with in one of College reopening and it consists of the following things they are as follows: College Rules and Regulations. Dress , Behaviour and Discipline. Code of Conduct for Women Students. Tamil Nadu Prohibition of Ragging Act 1997. Prohibition of Smoking and Spitting Act 2002 Youth Red Cross (YRC). Students Placement Cell Career Guidance. Internal Quality Assurance Cell (IQAC).

NCC. NSS Scholarships.
Students Attendance.
Parents and Teacher Meet.
Examinations. Intranet.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga day	21/06/2019	21/06/2019	200
National Unity Day	31/10/2019	31/10/2019	100

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

. Campus cleaning programme
Water Harvesting
Tree Planting Programme (500 Saplings were planted)
Swachh Bharath programme
Poshan Abihyan Programme

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practices I Title of the Practice: Guidance to excel in both academic and professional life Objectives of the Practice: ? To Aid in academic growth and development ? Helps in making proper career choice ? Facilitating behavioral changes among the students. ? Enhancing the students skill and effectiveness to cope with the present academic challenges ? To help students to update their information technology skill and guide them to use technology in proper manner ? To give the students information on matters important to success. ? To help the students know himself better his interest, abilities, attitudes and opportunities. The Context The guidance focused at improving the student's academic and professional life, which have to be achieved by the end of the course. It was imparted with a clear aim to make the students understand better, there interest, abilities, attitudes, opportunities, overcoming difficulties in understanding and learning the material and encourage self-study and in study groups. Improving the students ability to establish and maintain relationships with others fellow students and faculties, Enhancing the student skill and effectiveness to cope with the present academic challenges. The Practice For successful implementation of the programme the College framed a Triangular prism model that is 1. Class advisor 2.Mentor (cross mentoring that is involving other department faculty to guide students) finally 3. Expert counselling was involved. Class Advisors For each class, advisors are nominated for continuously monitoring the students' performance in class room, examinations, competitions, sports and provide counseling to needy students and their parents for further improvement. In this direction, the Class Advisors and parents meet in parents Teacher meet which is conducted in every semester-wherein Teacher Convey the progress of the student to their parents. Further Class Advisors Lead the Professional Guidance among all students, they monitor the implementation and making a record of progress of all students. Mentor (cross mentoring) Under this system of mentoring, students belonging to a particular department were assigned as mentees to faculty of other departments. Each mentor was approximately allotted about 30 mentees. Students felt this sessions very interesting as they had to share their thoughts with faculty. Cross-mentoring helped the students to interact with new faculty and have a

fearless exchange of knowledge, thoughts and ideas. They were constantly encouraged by the faculty to develop skills. Students also shared their personal life issues with their mentors. The mentors maintained mentees' private information without disclosing them to others. This system helped the students gain confidence in their mentors. It helped them to excel in academics and extra-curricular activities. This initiative ensured strong bonding and improved the relationship of the mentor with their mentees. The poor performers were dealt with utmost care. The causes for poor performance were identified and appropriate counseling services were provided wherever necessary. Moderate performers were also motivated to work hard to reach the next level of performance.

Expert Counselling For this purpose the college hired Psychologist on regular basis to counsel students. Periodical Assessment was initiated to check the improvement of the students. Evidences of Success Due to this innovative program, the overall growths in academic as well personal life of the students were observed by the Advisor and Mentor. The parents also felt the student's behavioral changes, ability to maintain good relations, involvement in career growth, using information technology very sensibly and helping fellow students to achieve this objective.

Problems Encountered and Resources Required

1. Identification problems The biggest problem faced by the faculty members is identifying the students who are need of personal counselling and extra care
2. Family problems Students find difficult in Dealing with family turmoil this is being one of the most stressful issues facing a college student. Trying to deal with these problems can be very disruptive to college life, but learning to face these issues in a productive way will help students become emotionally stronger and have a better college experience.

Best Practices II Title of the Practice: Career and Skill Enhancement Practice Objectives of the Practice:

- To organize programmes for enhancing employability skills and exploring career opportunities to students.
- To improve communication skills through various programmes.
- To promote skill development as a key for future career needs.
- Helps in vocational and professional maturity.
- Facilitates an individual in the right education and profession.

The Context To assess the students skillset and cater them with plethora of skill development, career development to make them ready for employment on a continuous basis. This helps students to identify their skill and advance their knowledge in the respective career. This also focuses on the improvement of communication skill of the students. Various Vocational programmes have been conceived to address the challenges in the competitive world. The Practice In connection to this practice, various MoU's (Memorandum of Understanding) have been signed with various training institutions such as Tech Mahindra foundation, NIIT (for women students) and Infact Pro Trainers Pvt. Ltd to provide hands on training to the students and make them ready for employment. Tech Mahindra foundation E- Publishing Tally courses have been organized in collaboration with Tech Mahindra foundation and students have been placed. NIIT (for women students) BPO training programme was organized by NIIT for women students in which 88 students participated, of which 66 Students completed the programme successfully and a few of them were given placement too. Infact Pro Trainers Pvt. Ltd Coaching for competitive examination in banking sector was provided by Infact Pro Trainers Pvt. Ltd. In this programme 8 students were participated of which 3 students benefited

Evidences of Success Students placed in Tech Mahindra Training Programme Diploma in E-Publishing programme was offered in association with Tech Mahindra foundation. 56 students from shift I and 75 students from shift II were benefited through this training programme. Infact Pro Trainers Pvt. Ltd Coaching for competitive examination in banking sector was provided by Infact Pro Trainers Pvt. Ltd. In this programme 8 students were participated of which 3 students benefited

Problems Encountered and Resources Required

1. Need for Continuous enhancement of Communication skill Most of the students were coming from Tamil medium background. This is, therefore the college have been conducted more number of programmes but still there is some lacking to improve

the communication skill. 2. Socially Backward Environment Majority of the students admitted into our college are from socially backward environment. They find it difficult to cope with the programmes. 3. Lack of Confidence As our students are the first graduates in their families, the Confidence level is comparatively low and they lack in confidence to face the challenges in the society.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://qmcmcn.com/wp-content/uploads/2021/05/Best-Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Over the past 4 decades, The Quaide Milleth College for Men, Medavakkam has been working to enhance its reputation in society. Our College is committed to admit economically and socially backward students and provide them quality education and empower them to compete in the challenging society. The College is committed to collect the fees as per the Government Norms. It is the unique college providing the education for the most backward people more than the Government Quota.

Provide the weblink of the institution

<https://qmcmcn.com/wp-content/uploads/2021/05/Institution-Distinctive.pdf>

8.Future Plans of Actions for Next Academic Year

Future Plans ? The college has plan to encourage effective involvement of alumni association ? To conduct more skill development courses with affiliation to Government Agencies ? Upliftment of ICT enabled for teaching and learning ? To organize more training programmes regarding Entrepreneurship ? To conduct more placement skill training programmes ? Initiatives for more MoU with reputed institutions / Companies. ? To organize more conferences and workshops for quality enhancement ? To encourage active participation of students in various online platforms