



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | | |
|---|--|---|
| 1. Name of the Institution | | THE QUAIDE MILLETH COLLEGE FOR MEN |
| Name of the head of the Institution | | Dr. M. MOHAMED SHERIFF |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 04422771202 |
| Mobile no. | | 9486226336 |
| Registered Email | | iqac@qmcmen.com |
| Alternate Email | | daycollege@qmcmen.com |
| Address | | Tambaram - Velachery Main road, Medavakkam |
| City/Town | | chennai |
| State/UT | | Tamil Nadu |
| Pincode | | 600100 |

| 2. Institutional Status | | | | | |
|---|-------|---|----------------------|-------------|-------------|
| Affiliated / Constituent | | Affiliated | | | |
| Type of Institution | | Co-education | | | |
| Location | | Rural | | | |
| Financial Status | | state | | | |
| Name of the IQAC co-ordinator/Director | | Dr. M. Haj Meeral | | | |
| Phone no/Alternate Phone no. | | 04422771202 | | | |
| Mobile no. | | 7550070716 | | | |
| Registered Email | | iqac@qmcmen.com | | | |
| Alternate Email | | daycollege@qmcmen.com | | | |
| 3. Website Address | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | http://www.qmcmen.com | | | |
| 4. Whether Academic Calendar prepared during the year | | Yes | | | |
| if yes, whether it is uploaded in the institutional website: Weblink : | | http://www.qmcmen.com/aqar/INNER%20%2018%20-%202019%20(DAY%20COLLEGE%207.pdf | | | |
| 5. Accrediation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | |
| | | | | Period From | Period To |
| 1 | B | 2.66 | 2008 | 16-Sep-2008 | 15-Sep-2013 |
| 2 | B | 2.68 | 2015 | 14-Sep-2015 | 13-Sep-2020 |
| 1 | B | 2.66 | 2008 | 16-Sep-2008 | 15-Sep-2013 |
| 2 | B | 2.68 | 2015 | 14-Sep-2015 | 13-Sep-2020 |
| 2 | B | 2.68 | 2015 | 14-Sep-2015 | 13-Sep-2020 |
| 1 | B | 2.66 | 2008 | 16-Sep-2008 | 15-Sep-2013 |
| 2 | B | 2.68 | 2015 | 14-Sep-2015 | 13-Sep-2020 |
| 6. Date of Establishment of IQAC | | | 14-Jul-2009 | | |

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Outcome Based Education | 17-Sep-2018 1 | 55 |
| Faculty Development Programme | 18-Jun-2018 7 | 55 |
| Research Methods- An introduction to SPSS | 30-Mar-2019 1 | 27 |
| Research Methods- An introduction to SPSS | 06-Apr-2019 1 | 28 |
| Outcome Based Education | 17-Sep-2018 1 | 55 |
| Faculty Development Programme | 18-Jun-2018 7 | 55 |
| Research Methods- An introduction to SPSS | 30-Mar-2019 1 | 27 |
| Research Methods- An introduction to SPSS | 06-Apr-2019 1 | 28 |
| Outcome Based Education | 17-Sep-2018 1 | 55 |
| Faculty Development Programme | 18-Jun-2018 7 | 55 |
| Research Methods- An introduction to SPSS | 30-Mar-2019 1 | 27 |
| Research Methods- An introduction to SPSS | 06-Apr-2019 1 | 28 |
| Outcome Based Education | 17-Sep-2018 1 | 55 |
| Research Methods- An introduction to SPSS | 06-Apr-2019 1 | 28 |

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/ Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--|--------|----------------|-----------------------------|--------|
| No Data Entered/Not Applicable!!! | | | | |
| No Files Uploaded !!! | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

| | |
|--|---------------------------|
| 10. Number of IQAC meetings held during the year : | 4 |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | Yes |
| Upload the minutes of meeting and action taken report | View File |
| 11. Whether IQAC received funding from any of the funding agency to support its activities during the year? | No |

| | |
|--|--|
| 12. Significant contributions made by IQAC during the current year(maximum five bullets) | |
| Significant contributions made by IQAC during the current year ? FDP : A 7 days Faculty Development programme ? SPSS : Two days workshop on Statistical Package for Social Science ? OBE : One day workshop on Outcome based education ? SELL : Spoken English in Language Lab ? CALL : Class Advisors lead the learners | |
| Significant contributions made by IQAC during the current year ? FDP : A 7 days Faculty Development programme ? SPSS : Two days workshop on Statistical Package for Social Science ? OBE : One day workshop on Outcome based education ? SELL : Spoken English in Language Lab ? CALL : Class Advisors lead the learners | |
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|---|
| To conduct Orientation Programme for faculty members. | Conducted 7 days Faculty Development Programme on "Teaching Learning Research Methods". |
| To promote Research by training the faculty members on Research methods. | Two days workshop on "Statistical Package for Social Sciences" was conducted for all staff members. |
| To conduct Orientation Programme for faculty members. | Conducted 7 days Faculty Development Programme on "Teaching Learning |

| | |
|--|---|
| | Research Methods". |
| To promote Research by training the faculty members on Research methods. | Two days workshop on "Statistical Package for Social Sciences" was conducted for all staff members. |
| To conduct Orientation Programme for faculty members. | Conducted 7 days Faculty Development Programme on "Teaching Learning Research Methods". |
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| To conduct Orientation Programme for faculty members. | Conducted 7 days Faculty Development Programme on "Teaching Learning Research Methods". |
| To promote Research by training the faculty members on Research methods. | Two days workshop on "Statistical Package for Social Sciences" was conducted for all staff members. |
| No Files Uploaded !!! | |

| | |
|--|-----|
| 14. Whether AQAR was placed before statutory body ? | Yes |
|--|-----|

| Name of Statutory Body | Meeting Date |
|-------------------------|--------------|
| The Managment Committee | 29-Jul-2019 |

| | |
|--|----|
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
|--|----|

| | |
|---|-----|
| 16. Whether institutional data submitted to AISHE: | Yes |
|---|-----|

| | |
|--------------------|------|
| Year of Submission | 2019 |
|--------------------|------|

| | |
|--------------------|-------------|
| Date of Submission | 02-Apr-2019 |
|--------------------|-------------|

| | |
|--|-----|
| 17. Does the Institution have Management Information System ? | Yes |
|--|-----|

| | |
|---|--|
| If yes, give a brief descripton and a list of modules currently operational (maximum 500 words) | Attendance The student's attendance is digitally posted. The class wise absentees in every department is generated. The percentage of attendance is calculated every semester the detained and condonation list of students is prepared for further action. The Library Library books are bar coded. By using ERP system the books issued and returned are recorded in system. Examination and Evaluation This modules conducts cycle test, unit |
|---|--|

test, midterm test and model exams marks are digitally entered and evaluated. Admission This module caters to the process of receiving applications, preparation of selection lists based on various criteria.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college is affiliated to University of Madras, following the syllabus prescribed by the University of Madras. ? Content of the syllabus emphasis more on employment opportunities. ? Syllabi designed to enhance the self-employment opportunities. ? Inter disciplinary approach is follow in designing the curriculum ? In UG, computer languages with practical and other application-oriented papers which enable students to face competitive examinations and off campus programmes. ? The value-added courses like, Web designing, Certificate, Diploma, Advanced Diploma in Tally, Bank coaching classes , Spoken English classes which equip students to know more about recent opportunities in the competitive world. ? Curriculum enables the students to get awareness about the environment. ? Curriculum enables the students to know their personality. ? Syllabi enhance the students' core knowledge in subject and make them professionally skilled. ? Syllabi enable the students to gain knowledge for jobs, through some specialized papers. ? The M.Com., syllabus motivates the students to do their research activities and also to prepare for their NET or SET examinations. ? Through the Internship training program in PG, the students are given the practical exposure to the subjects. ? Live projects, field/industrial visits and hands-on training are included in the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|-------------------------------------|-----------------|-----------------------|----------|--|-----------------------------|
| Spoken English Training Course | Certificate | 04/07/2018 | 12 | employability | English Communication skill |
| Banking Aptitude Training Programme | Certificate | 17/12/2018 | 1 | Employability in Banking Sector | Banking employability |
| NIIT | Certificate | 24/09/2018 | 1 | employability | commercial awareness |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 674 | 0 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---------------------|----------------------|-----------------------------|
| Web Designing | 23/07/2018 | 305 |
| Tally | 03/12/2018 | 191 |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|-------------------------------|---|
| BCom | Cooperation | 46 |
| BCom | Corporate Secretaryship | 53 |
| MCom | Commerce | 21 |
| BBA | Business Administration | 36 |
| BCom | Information System Management | 45 |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| |
|--|
| Feedback Obtained |
| Feedback obtained through Questionnaire method by using Likert Scale techniques and the results were analyzed through Bar Diagram. The analyzed field of action is charted out for future action and to take corrective measures |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BSc | Mathematics | 70 | 174 | 41 |
| BCom | Co-operation | 70 | 58 | 50 |
| BCom | Corporate | 70 | 164 | 46 |

| | Secretaryship | | | |
|------|-------------------------------|-----|-----|----|
| BCom | Commerce | 140 | 938 | 95 |
| MCom | Commerce | 40 | 23 | 15 |
| BSc | Computer Science | 55 | 120 | 54 |
| BCom | Information System Management | 50 | 64 | 50 |
| BCom | Commerce | 70 | 176 | 70 |
| BBA | Business Administration | 57 | 97 | 57 |
| BCA | Computer Application | 50 | 106 | 50 |
| BCom | Accounting & Finance | 70 | 82 | 70 |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 583 | 15 | 47 | 0 | 13 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 60 | 60 | 5 | 7 | 2 | 3 |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students are coming from socially downtrodden and economically weaker section of the society. Hence the institution is giving utmost priority for mentoring system. To achieve the vision and mission of the institution, the faculty members are enthusiastically engaged with mentoring system. The class advisor has been nominated for each class and they are monitoring student's progress on curricular and cocurricular activities. The IQAC had taken the initiative of implementing mentoring systems. For each class separate mentor is allotted and they maintain and update the mentoring format which contains performance of the students (class test, Midterm and Model exams), Monthly attendance and academic records. If a student is identified as slow learner in the subjects, arrangements are made for remedial / coaching besides special classes. The parents are also called for counseling. The class advisors encourage the students to participate in various competitions in order to uplift their skills. The noteworthy point is that, being a minority institution moral education classes are conducted on every Friday separately for Muslim boys and girls. Moral education classes are regularly conducted for students belonging to other faith and religions by the scholars of their respective faith and religions. The mentoring system has been useful in identifying the students into slow learners and advanced learners. Based on requirement deducted through a careful examination of each mentor's report, the college has organized several remedial classes in the identified subjects for slow learners. Further the remedial classes are conducted for slow learners in order to get high score in university exams through SQC system.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 1857 | 60 | 1 : 31 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 60 | 60 | 0 | 11 | 24 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---|---|-------------|--|
| No Data Entered/Not Applicable !!! | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|----------------|--|---|
| BSc | SBA | APRIL 2019 | 31/03/2019 | 27/06/2019 |
| BCom | BXA | APRIL 2019 | 31/03/2019 | 27/06/2019 |
| BCom | CYA | APRIL 2019 | 31/03/2019 | 27/06/2019 |
| BCom | CPZ | APRIL 2019 | 31/03/2019 | 27/06/2019 |
| MCom | KDA | APRIL 2019 | 31/03/2019 | 27/06/2019 |
| BCom | MAT | APRIL 2019 | 31/03/2019 | 27/06/2019 |
| BCom | CPZ | APRIL 2019 | 31/03/2019 | 27/06/2019 |
| BBA | MAM | APRIL 2019 | 31/03/2019 | 27/06/2019 |
| BCA | SAZ | APRIL 2019 | 31/03/2019 | 27/06/2019 |
| BCom | BPG | APRIL 2019 | 31/03/2019 | 27/06/2019 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per guidelines provided by the University of Madras, the institution conducts unit test, midterm and model examinations for the UG and PG students and it has weightage of 10 marks out of 25. Further, 5 marks for assignment, 5 marks for attendance and 5 marks for performance in seminar are considered for internal assessment.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution prepares academic calendar for every academic year and it timely reaches to the students and faculty members. The academic calendar starts with the statement of vision and mission of the college. It contains information about the Management committee of the college, details of faculty

members along with their qualifications and grade. Programwise and semesterwise along with credit points, course details are also provided. It also comprises the details of question paper patterns, breakup mark details for continuous internal assessment, fee structure and rules and regulations for the students.

The guidelines for usage of college library and availability of various scholarships to the students are also mentioned in the academic calendar. The information is also available for rules and regulations of cocurricular activities like sports, NSS, NCC, YRC and RRC. The semesterwise working days along with day order, commencement of midterm, model and University examinations is provided in the academic calendar. The soft copy of the calendar is also available with college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.qmcmen.com/aqar/Course%20Outcome%20-%20All%20Departement.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|-------------------------------|---|---|-----------------|
| SBA | BSc | Mathematics | 36 | 11 | 31 |
| BXA | BCom | Cooperation | 44 | 24 | 55 |
| CYA | BCom | Corporate Secretaryship | 48 | 33 | 69 |
| CPZ | BCom | Commerce | 94 | 80 | 85 |
| KDA | MCom | Commerce | 21 | 20 | 95 |
| SAE | BSc | Computer Science | 39 | 31 | 79 |
| MAT | BCom | Information System Management | 45 | 23 | 51 |
| CPZ | BCom | Commerce | 67 | 42 | 63 |
| MAM | BBA | Business Administration | 30 | 20 | 67 |
| SAZ | BCA | Computer Application | 35 | 17 | 49 |
| BPG | BCom | Accounting & Finance | 58 | 32 | 55 |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.qmcmen.com/aqar/PDF%20-%20STUDENTS%20FEEDBACK%20%20Shift%20I%20&%20I%20%20-%202019.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|----------|----------------------------|------------------------|---------------------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|--|---|------------|
| An International Conference on “Emerging Trends in Intelligent Information Technologies Applied Mathematics” | Mathematics, Computer Science and Computer Applications | 18/02/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|-----------------|-----------------|---------------|----------|
| No Data Entered/Not Applicable !!! | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|------|--------------|----------------------|--------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|----------|---------------|
| No Data Entered/Not Applicable !!! | | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| COMMERCE | 3 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------|-------------------------|-----------------------|--------------------------------|
| International | MATHEMATICS | 15 | 5.22 |
| International | COMMERCE | 1 | 5.87 |
| International | COOPERATION | 2 | 3.06 |
| International | CORPORATE SECRETARYSHIP | 2 | 5.87 |
| International | BBA | 1 | 6.47 |
| International | COMPUTER SCIENCE | 9 | 0 |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------|-----------------------|
| Commerce Book | 1 |

| | |
|---------------------------|---|
| BBA Book | 1 |
| Mathematics | 5 |
| Economics | 3 |
| Commerce | 2 |
| Computer Science | 6 |
| English | 2 |
| Computer Application | 2 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|-----------------|--|---------------------|----------------|---|---|
| Impact of demonetization and GST on stock price of automobile sector. | Dr. S. Thowseaf | ZENITH International Journal of Multidisciplinary Research, 8(11), 3544. | 2018 | 2 | 0 | 2 |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| No file uploaded. | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 2 | 1 | 10 | 10 |
| Presented papers | 22 | 6 | 2 | 2 |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|-------------------------|--|--|--|
| Tree plantation | NCCTamilnadu NCC battalion of Madras 'A' group | 3 | 27 |
| Yoga day programme | NCC | 1 | 11 |

| | | | |
|---|-----------------------------------|---|-----|
| Traffic Awareness Rally | NCC TNBN NCC Madras 'B' group | 1 | 75 |
| Green and Clean city social service rally | NCC TNBN NCC Madras 'B' group | 1 | 67 |
| Blood donation camp | YRC NSS | 5 | 130 |
| First Aid Training programme | YRC | 1 | 161 |
| Eye donation awareness Rally | NSS | 4 | 300 |
| Arivoli kalanjiyam | NSS | 4 | 60 |
| Coastal cleaning programme | NSS | 4 | 100 |
| NSS rural special camp | NSS | 4 | 100 |
| Yoga and Meditation | PEPS and Heartfulness Institution | 4 | 250 |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|----------------------------------|-------------------|-------------------|------------------------------|
| Inter group competitions for RDC | Participation | NCC Head Quarters | 2 |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|-----------------------------|---|-----------------------|--|--|
| Swachh Bharat Abhiyan | NCC | Campus cleaning | 1 | 73 |
| Human Rights Education | NSS | Human Rights | 4 | 60 |
| Science for today's world | NSS | Science education | 4 | 70 |
| Election Awareness campaign | NSS | Awareness on election | 4 | 300 |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|-------------|-----------------------------|----------|
| No Data Entered/Not Applicable !!! | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------------|--|---|---------------|-------------|-------------|
| On the Job Training | Certificate, Diploma, Advanced Diploma Course in Tally | CSI and Tally Academy | 11/12/2018 | 07/01/2019 | 109 |
| On the Job Training | Certificate course in NIIT Certificate course in NIIT | NIIT | 11/01/2019 | 18/03/2019 | 57 |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|--------------------|--------------------|---|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 5200000 | 6525287 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|-----------------------------------|-------------------------|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| Classrooms with Wi-Fi OR LAN | Existing |
| Video Centre | Existing |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
|---------------------------|---|---------|--------------------|

No Data Entered/Not Applicable !!!

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|-------|-------|---------|
| | | | | | | |
| Text Books | 21566 | 1959058 | 167 | 32975 | 21733 | 1992033 |
| Reference Books | 303 | 109247 | 76 | 30842 | 379 | 140089 |
| e-Books | 1 | 5900 | 239 | 0 | 240 | 5900 |
| Journals | 91 | 85581 | 6 | 9500 | 97 | 95081 |
| CD & Video | 62 | 0 | 4 | 0 | 66 | 0 |

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|------------------------------------|--------------------|---------------------------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MGBPS) | Others |
|--------------|-----------------|--------------|----------|------------------|------------------|----------|-------------|-----------------------------|----------|
| Existing | 140 | 4 | | | | 2 | 9 | 1 | 9 |
| Added | | | | | | | | | |
| Total | 140 | 4 | 0 | 0 | 0 | 2 | 9 | 1 | 9 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| No Data Entered/Not Applicable !!! | |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 4800000 | 6099442 | 400000 | 425845 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

CLASSROOMS AND COMPUTER LABS The Quaide Milleth College is located at well accessible place in TambaramVelachery road . The classrooms are well ventilated and surrounded by trees and plantations. A digitalized, overhead projector A/C Seminar Hall can accommodate 150 students. Our college students, academic and administrative personnel can enjoy a well established access to the internet and intranet. The computer facilities include two well equipped Computer Laboratories which provides access to widely used commercial application software, which serves as platform for our students to undergo Certificate courses in Tally and other Add On courses. **LANGUAGE LABORATORY** The college has a modern UGC funded English Language Laboratory with 46 computers along with 46 headphones, microphones and a smart board. The Language Lab is built in with dynamic English Language teachinglearning softwares like SNET, CLARITY ENGLISH COMMUNICATION and LADY HAWK COMMUNICATION. Through a wide range of digital materials, the students are given a hands -on experience to enhance their Listening, Speaking , Reading and Writing skills. This learner friendly mode of language acquisition enables the students to be self instructional and the lab acts as a platform for practicing and producing Language Skills through interactive lessons and communicative mode of teaching. **LIBRARY** The College Library aims at providing accession to collection of books in every department. It is equipped with Research Journals, Periodicals, Magazines and Dailies. UGC recognized EResources journals INFLIBNET facilities are available in the college for the effective usage of the students and the staff members. The library's collection of books is available to our students and staff on a short term and long term loan basis depending on demand. Photocopying facilities can be made use of during the library working hours. Moreover the library is also facilitated with Internet accessibility. The students can access the library from 8 a.m. to 4 p.m. The students can get equipped with the key answers to the Question Bank available in the intranet. The time table, circulars and syllabus are readily available for the students reference in the intranet. **SPORTS** The QMC takes a constant endeavor to develop the overall personality of the students through sports and physical fitness. A welleguipped gymnasium is functioning in the college from 6 a.m to 8 p.m . A large greeny playground is facilitated for the students to practice Cricket, Kabbadi, KhoKho, ball badminton, table tennis and other games. The overall cognitive abilities and motor skills of our students are developed through athletics, exercises and various other activities. Our students are encouraged to participate in various intercollegiate competitions and inter college tournaments.

<http://www.qmcmn.com/aqar/Criterion%20%E2%80%93%20IV.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--|--------------------|------------------|
| Financial Support from institution | Nil | 0 | 0 |
| Financial Support from Other Sources | | | |
| a) National | BC,MBC , and SC Scholarship SC Scholarship | 280 | 728024 |
| b)International | Nil | 0 | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------------------|
| Softskill development | 04/07/2018 | 566 | PMDisha CSI |
| Web Designing | 23/07/2018 | 305 | UGC |
| Tally | 03/12/2018 | 191 | CSI Tally academy |
| Yoga Mediation | 30/07/2018 | 250 | Heartfulness Institution |
| Personal Counseling | 14/03/2019 | 8 | Little Lamp Educational Trust |
| Remedial coaching | 24/07/2018 | 1392 | UGC |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--|--|--|--|---------------------------|
| 2018 | Banking Aptitude Training Programme | 56 | 0 | 0 | 0 |
| 2019 | BPO & Job Readiness Training Programme for Women students conducted by NIIT foundation | 0 | 62 | 0 | 6 |
| 2019 | Placement Orientation Programme conducted for final year students | 0 | 285 | 0 | 0 |
| 2019 | Group Discussion and Aptitude Test conducted by SAMATH Learning Solution for selection of candidates | 0 | 0 | 0 | 13 |

| | | | | | |
|---------------------------|---|---|----|---|---|
| 2019 | Placement Orientation Programme conducted by HCL Technologies | 0 | 46 | 0 | 0 |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| | | |
|---------------------------|--------------------------------|---|
| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
| 4 | 4 | 5 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| 18 | 1034 | 853 | | | 48 |
| No file uploaded. | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--|---|----------------------------|-------------------------------|
| 2019 | 18 | COMMERCE, CORPORATE SECRETARYSHIP, COOPERATION, BSC, BCA | GENERAL, CORPORATE SECRETARYSHIP, COOPERATION, MATHS, ACCOUNTING AND FINANCE, MATHS | FILE ATTACHED | FILE ATTACHED |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| Civil Services | 1 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|-------------------------------------|----------------------|------------------------|
| Inter collegiate Cricket Tournament | Inter District Level | 24 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|--|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2018 | Fide International Rating Chess Tournament | International | 1 | 0 | 51645 | S. Siddik Akbar |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student council representatives actively participate in various activities. They coordinate in organizing cultural events, sports games for the students also help in coordinating all the events related to academic and other cocurricular activities. For student's safety, antiragging committee, women grievance cell and sexual harassment committee are functioning in our Institution.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of The Quaide Milleth College for Men was registered on 03/06/2002. Every year alumnus are invited and many of the alumnus have contributed their services for the development of our institution and also for the academic growth of our fellow graduates.

5.4.2 – No. of enrolled Alumni:

150

5.4.3 – Alumni contribution during the year (in Rupees) :

151000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association has Organized Meeting on 26.01.2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our Institution has a practice of delegating authority to all the staff members both teaching and nonteaching and provides operational autonomy to all the various functionaries to work towards decentralized governance system. Faculty members are given equal responsibilities and framed various committees. Committees Roles and Responsibility 1. Calendar Prepares calendar for the academic year 20182019 2.Examination The Examination committee is responsible for conducting Midterm and Model examination according to the calendar of the institution. The committees are responsible for framing time table, scrutinizing the question papers and documentation of mark statements and answer scripts. 3. Disciplinary Maintains discipline among the students. 4. Anti Raging The Anti Ragging committee is constituted as per the direction of UGC. The committee monitors the discipline of the students and always vigilance

for the welfare of the student. 5. Moral Instruction Conducts moral value classes every Friday. 6. Placement Cell The placement Cell acts as a platform that bridges the various companies. The cell aids in organizing campus recruitment drives across various sector. It liaisons with the companies for internship opportunity for the students. In addition, counselling is offered to students regarding placements. The unit also organizes leadership and training programmes regularly. 7. Attendance The attendance collects attendance from the departments, prepares students attendance report and displays on the notice board every month for students reference 8. College Magazine This committee collects and selects suitable articles for the college magazine. The reports of Academic cocurricular and extracurricular activities are published in the College Magazine on time. 9. Alumni Association It organizes the alumni volunteers to support and extend contribution for the amelioration of college. By establishing channels that can facilitate closer ties between the alumni, students and college, it can provide crucial benefits in enriching the student's experience while being at the college. Every alumni has experienced being a student to becoming a unique and different graduate, hence there is potential for all alumni to contribute to the college in different ways and scale. 10. Internal compliance Committee (vishakha guidelines) The vishakha guidelines committee constituted in the college as per guidelines provided by Honorable Supreme Court of India. The main of the committee is to prevent, prohibit and redress the sexual harassment of women at the workplace. 11. Library committee This committee monitors the effective utilization of library resources. It conducts monthly audit regarding average usage of books, journals, magazines and Eresources by the students and faculty members. The suggestions from the students and faculty members are taken into consideration for effective usage. 12. College Day Sports Day Committee This execute the arrangement for the grand celebration of College Day and Sports Day. 13. Cultural Committee In order to exhibit the internal talents of students, this committee responsible for conducting various cultural events.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------|--|
| Curriculum Development | <ul style="list-style-type: none"> • Students of Shift - I and Shift - II have registered Online course like NPTEL, SWAYAM. • Students are provided with both general library facility with Intranet connectivity and also for referring to latest collection of Journals, ejournals, magazines. • The students are motivated and mentored by the faculties. • Students are encouraged to participate intra inter college competitions. • Final year students of various departments have their internship training program for one month and submit their project report to the concerned departments. • Based on the performance of the students they are trained to participate in workshop, seminars, Paper presentation and conference. • Most of the staff members have |

| | |
|----------------------------|---|
| | registered in online courses. |
| Teaching and Learning | <ul style="list-style-type: none"> • Our Institution organises Tally courses and NIIT training program for the final year students. • Students are trained to appear for various Competitive exams like Banking exam, Tamilnadu Public Service Commission and Union Public Service Commission exams. • Spoken English classes are conducted for all first year students to develop their communication skills in the fully equipped language lab. • Remedial classes were conducted every semester after the publication of university result for arrear students. |
| Examination and Evaluation | <ul style="list-style-type: none"> • Cycle tests, Unit test, Mid term test and Model exams are conducted to evaluate and award Internal Marks. • The University examinations are conducted to evaluate the performance of the students in each semester. |
| Research and Development | <ul style="list-style-type: none"> • College encourages to do research. Three faculty members are awarded Ph.D., in the academic year 20182019. • 11 Members are pursuing their Ph.D in various universities. • Department of Commerce conducted one day seminar on "Communicative Skills Cultural Values" on 09082018. Professor K. Chelappan was the resource person of the day. • PG and Research Department of Commerce in association with Department of Cooperation and Corporate Secretaryship organised one day seminar on "Entrepreneurial Development - Opportunities and Threats" On 11th August 2018 with Dr. Jaya, Associate professor, Asan College as the Chief Guest. • One day state level seminar on "Investor Protection - Mutual Funds and Private Equity" Sponsored by Ministry of Corporate Affairs was organized by Department of Commerce on 10th January 2019. Dr. M.S. Sankar, Insolvency Professional addressed the participants. • Department of CoOperation organised one day seminar on "CoOperative Challenges and Opportunities for Social Development" On 25th September 2018. Mr. K.S. Venkataraman, Subregistrar of CoOperative Societies, Tambaram housing CoOperatives headed the seminar. • A state level seminar was organized by Department of CoOperation Department of Corporate Secretaryship on "New Approaches to Business Excellence" on |

23rd February 2019. Dr. Gurusamy, Head Dept. of Commerce, Dean, Academics, University of Madras was the resource person on the day. • Department of Corporate Secretaryship organized a seminar on "Emerging Trends in Indian Business Scenario" on 18/09/2018 with Dr. C.D. Balaji, Professor, Loyola Institute of Business Administration as the resource person. • Students from Department of Mathematics organized interdepartmental competitions in view of National Mathematics day celebration which was held on 19/12/2018. • A seminar on "Emerging Trends in Applications of Mathematics" on 29/08/2018 was organized for all B.Sc Mathematics students by Department of Mathematics in which Dr. K. Thirusangu, Head, Department of Mathematics, PG Research Department of Mathematics, S.I.V.E.T College, was resource person. • Department of Mathematics along with Computer Science, Computer Application departments organized an International Conference on "Emerging Trends in Intelligent Information Technologies Applied Mathematics", on 18th February 2019. Mr. D. VigneshBalaji, Senior Software Engineer, Verona, Italy, Dr. R Latha, Head, Department of Computer Science Application, SPIHER was the resource person. • The Department of English conducted OneDay workshop on "Have you missed your mirror?" on 19/01/2019 Mr. V RaghunathanVaradhan, CEO, CARE Consultant was the Chief Guest. • The Department of English conducted A One Day Workshop entitled "Interview Skills Resume writing" on 11th January 2019. • Department of B.com (ISM) and Department of BA conducted A One Day Seminar on "The Scope of Stock Market Mutual Funds" on 19th December 2018.

Library, ICT and Physical Infrastructure / Instrumentation

• Intranet facility is available in our college and also QR Code has been installed. • In this academic year nearly 243 new books were purchased to benefit our college students. • EResources facility is available in our library to the benefit of our student and staff members.

Human Resource Management

• PEPS (Personality Enrichment Programme for Students) organised a student's counselling which provided by Mrs .Devi, Student's Counsellor, Little

Lamb Education Trust, Puthagaram. • PEPS organised a FIVE Day Yoga Session and Meditation conducted by M. Hemalatha, Murali and V. Sandhya of "HEART FELT INSTITUTION" from 30th July 2018 for our students to overcome stress.

Industry Interaction / Collaboration

• The institution is collaborated with QIAMS (Quaide Milleth International Academy of Media Studies) for upliftment of employability of the students. • The Placement Cell along with TCS conducted an orientation programme called "Affirmative Action Program for 100 hours from 28th July 2018. TCS Training certificate was provided to all students who attended in which 9 students were recruited for the job. • Caching classes for Bank Exam was conducted by Dakshin Consultancy for shift I shift II • One month BPO training programme and job readiness training programme for women students were conducted by NIIT foundation with placement assurance. • A twenty day training programme in Tally was conducted for the students in association with CSI Tally academy. • The Placement Cell organised a job fair on 16th February 2019 in association with EDUBRIDGE learning private Ltd., • Mr. Arun Kumar from Samath Learning Solutions on 28th February 2019 gave introductory address, conducted aptitude test followed by group discussion in which our final year students got selected for internship. • Placement related orientation programme was conducted by Mrs. M. Fathima Sheerin, Associate Manager, HCL Technologies on 6th 7th March 2019. • Mr. A. Balasubramaniam and Mr. Balaji from Toast Masters trained our students to face interview and group discussion. • A 10 hour training program for all final year students is organised along with NIIT foundation.

Admission of Students

• Priority is given to the SC/ST, BCM, MBC DNC and physically challenged students. • A total of 598 students were admitted, 13.36 seats were offered to SC ST, 21.86 to MBC and 63.16 to BC and 55.47 of total admissions were women students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

| | |
|-------------------------------|---|
| Planning and Development | ? Planning and Development • Have WhatsApp group between staff and students, Intranet facilities with QR Code. |
| Administration | The college website is providing all the information related to upcoming programmes and also regular update is made. |
| Finance and Accounts | The salary is provided to staff members through bank transactions. |
| Student Admission and Support | <ul style="list-style-type: none"> • Message service installed to send bulk messages to parents and students regarding important events in College. • Intranet facility is provided within the campus through which students can access old University Question papers, Answer keys, Examination Time Table, Banking TNPSC Model Question papers and materials. |
| Examination | As the college is affiliated to the University of Madras the college scrupulously conducts the examination as per the guidelines of the University of Madras. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|---|-------------------|
| 2018 | Dr.M.Hajmeeral | Outcome based education | Association of Self Financing Arts, Science and Management, College of Tamil Nadu | 5000 |
| 2018 | Mrs. N.Tajnisha | Outcome based education | Association of Self Financing Arts, Science and Management, College of Tamil Nadu | 5000 |

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|-----------|---------|---|---|
|------|--|---|-----------|---------|---|---|

staff

No Data Entered/Not Applicable !!!

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|------------|------------|----------|
| Orientation Programme | 5 | 18/05/2018 | 24/06/2018 | 28 |
| Orientation Programme | 2 | 24/05/2018 | 24/05/2018 | 1 |
| Orientation programme | 1 | 01/02/2019 | 28/02/2019 | 28 |
| Orientation programme | 1 | 08/11/2018 | 06/12/2018 | 28 |
| Faculty Development Programme | 6 | 08/11/2018 | 08/11/2018 | 1 |
| Faculty Development Programme | 10 | 20/12/2018 | 20/12/2018 | 1 |
| Faculty Development Programme | 4 | 11/01/2019 | 11/01/2019 | 1 |
| Faculty Development Programme | 4 | 02/03/2019 | 02/03/2019 | 1 |
| Faculty Development Programme | 1 | 05/03/2019 | 05/03/2019 | 1 |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 60 | 60 | 17 | 17 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--|--|------------------|
| Provident fund, Health Insurance, CPS, family benefit fund | Provident fund, Health Insurance, CPS, family benefit fund | Safety Insurance |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Here at our institution accounts are audited regularly. The state Government grant salary only for the permanent faculties and whenever there is an additional expenses over and above the budget proposed, special sanction will be taken from the management. The accounting and auditing committee looks after

the internal audit and it is presented to the certified external chartered accountant. The external auditing is done by Chartered Accountant Mr. K.G.Purushothaman Co., The last external audit was done in 20172018 and this year's 20182019 internal audit will be carried out and will be sent for external audit Mr. K.G.Purushothaman Co.,

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grants received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|---------|
| 3351500 |
|---------|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|---------------------------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | No | | Yes | IQAC |
| Administrative | Yes | Mr. K.G. Purushothaman Co | Yes | IQAC |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|---|
| <ul style="list-style-type: none"> Periodical Parents Teachers Meets are held regularly to inform the parents on students performance PTA meeting was held for all final year students on 16/02/2019 and for all the second and first year students on 23/02/2019 for shift II and for shift I on 2.3.2019. Parents are encouraged to meet the teachers whenever they wish Parents also participated in 44th college day and sports day which was held on 23/03/2019 Induction Programme was organized for first year students on 29/06/2018 Parents also participated in Meeladunnabi celebrations on 21/03/2019 |
|---|

6.5.3 – Development programmes for support staff (at least three)

| |
|--|
| <ul style="list-style-type: none"> A seven day FDP was organized for faculty members from 18th June 2018 to 25th June 2018 on various aspects and teaching learning pedagogy and research. IQAC conducted an orientation session on outcome based education for faculty members on 17/09/2018. One Day Workshop on Research methods :An introduction to SPSS was organized for Shift I staff on 30/03/2019 and for Shift II staff on 06.04.2019 |
|--|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|--|
| <ul style="list-style-type: none"> B.sc Visual Communication course process pending |
|--|

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | Yes |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2018 | Teaching Learning and Research Methods | 18/06/2018 | 18/06/2018 | 25/06/2018 | 55 |
| 2018 | Orientation session on Outcome-based education | 17/09/2018 | 17/09/2018 | 17/09/2018 | 55 |
| 2019 | One Day workshop on "Research Methods an Introduction to SPSS" | 30/03/2019 | 30/03/2019 | 06/04/2019 | 55 |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|--|-------------|------------|------------------------|------|
| | | | Female | Male |
| Independence Day | 15/08/2018 | 15/08/2018 | 175 | 200 |
| Republic Day | 26/01/2019 | 26/01/2019 | 220 | 200 |
| NSS Volunteers Orientation Programme | 07/07/2018 | 07/07/2018 | 50 | 50 |
| Human Rights Programme | 24/08/2018 | 24/08/2018 | 20 | 20 |
| "Arivoli Kalangiyam" Programme | 01/09/2018 | 01/09/2018 | 50 | 40 |
| Science for Today's World | 02/09/2018 | 02/09/2018 | 25 | 45 |
| Eye Donatin Awareness Programmen (Rally) | 05/09/2019 | 05/09/2019 | 300 | 200 |
| Human Rights Education Programme | 14/09/2018 | 14/09/2019 | 50 | 40 |
| " Coastal Cleaning Programme" | 15/09/2018 | 15/09/2018 | 35 | 65 |
| Blood Donation | 05/03/2019 | 05/03/2019 | 40 | 90 |

| | | | | |
|--------------------------------------|------------|------------|-----|-----|
| Camp | | | | |
| Election Awareness Camp | 08/03/2019 | 08/03/2019 | 200 | 200 |
| YRC Volunteers Orientation Programme | 08/03/2019 | 08/03/2019 | 50 | 50 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|--|
| Percentage of power requirement of the University met by the renewable energy sources |
| <p>The institution is situated in forty acres of land with greenery .The play ground and the buildings are surrounded by eucalyptus, neem, poongan, banyan, teakwood and other trees. The park in front of the main building is very beautiful which refreshes everybody. The staff and students of each department are allotted a sector in the park for the upkeep and development. Each department competed with other departments in development of their park. The service organizations, NSS , NCC and Rotract organize campus cleaning camps and the volunteers also take interest in beautification of the parks. The shrubs, flower plants and the tree are in large number offering a serene and clan atmosphere by observing the pollution created by motorist on the Tambaram Velachery Main Road. The oxygen produced by them is enormously useful for the neighbourhood population, staff and students of the institution.</p> |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|--|--------|-------------------------|
| Physical facilities | Yes | 10 |
| Provision for lift | No | 0 |
| Ramp/Rails | Yes | 10 |
| Braille Software/facilities | No | 0 |
| Rest Rooms | Yes | 10 |
| Scribes for examination | Yes | 5 |
| Special skill development for differently abled students | No | 0 |
| Any other similar facility | No | 0 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| No Data Entered/Not Applicable !!! | | | | | | | |

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-----------------------------|---------------------|---|
| Hand Book Calendar 20182019 | 21/06/2018 | This Hand Book Calendar reach to the Students |

with in one of College reopening and it consists of the following things they are as follows: ? College Rules and Regulations. ? Dress , Behaviour and Discipline. ? Code of Conduct for Women Students. ? Tamilnadu Prohibition of Ragging Act 1997. ? Prohibition of Smoking and Spitting Act2002. ? Identity Card. ? Library and Reading Rooms. ? Physical Education. ? Youth Red Cross (YRC). ? Students Placement Cell Carrier Guidance. ? Internal Quality Assurance Cell (IQAC). ? NCC NSS ? Islamic Study Circle. ? Scholarships. ? Students Attendance. ? Parents and Teacher Meet. ? Examinations. ? Intranet. ? Alumni Association.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|--|---------------|-------------|------------------------|
| NSS Volunteers Orientation Programme | 13/07/2018 | 13/07/2018 | 100 |
| Human Rights Programme | 24/04/2018 | 15/09/2018 | 40 |
| "Arivoli Kalangiyam" Programme | 01/09/2019 | 01/09/2019 | 90 |
| Science for Today's World | 02/09/2018 | 02/09/2019 | 70 |
| Eye Donation Awareness Program (Rally) | 05/09/2018 | 08/03/2019 | 500 |
| Human Rights Education Programme | 14/09/2018 | 14/09/2018 | 90 |
| " Coastal Cleaning Programme" | 15/09/2018 | 15/09/2018 | 100 |
| NSS Rural Special Camp | 20/02/2019 | 26/02/2019 | 100 |
| Blood Donation Camp | 05/03/2019 | 05/03/2019 | 130 |
| Election Awareness Camp | 08/03/2019 | 08/03/2019 | 400 |

| | | | |
|--------------------------------------|------------|------------|-----|
| YRC Volunteers Orientation Programme | 08/03/2019 | 08/03/2019 | 100 |
|--------------------------------------|------------|------------|-----|

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Energy conservation Stabilizers and electrical fittings which consume less electricity have been installed.
- Water harvesting The rain water from the buildings are absorbed in the absorption pit. The water which flows from the open land is stored in the trench around the campus near the fencing.
- Efforts for Carbon neutrality The college campus is full of greenery and it neutralizes the carbon impact in the surrounding areas.
- Plantation Every year more and more saplings are planted in the campus under various schemes of NSS, NCC etc.
- Ewaste management Old computer Accessories and electronic gadgets which have any scrap value are sold to the scrap dealer for recycling purpose.
- Bio degradable pit. Bio - degradable pit is excavated in the college premise, our NSS volunteers maintain the pit to decompose organic waste.
- Herbal plants: Growing fresh herb inside the campus as the natural air freshner. Also to clean and to increase the oxygen level in the air.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

? INTRANET FACILITIES Providing INTRANET facilities to all the students , from this facility each and every student easily download their syllabus, study materials, solved University theory question papers. Result: Because of this special practice the students get study materials without wasting their time at one place and also very average student scored good marks in the University Examinations. ? REMEDIAL CLASS After the regular hours, giving Special Coaching after in the form of Remedial Class for the Students who failed in their University Examinations . Result: Because of this special practice the pass percentage increased. ? PLACEMENT TRAINING Before the yearly mega job fair all the final year UG and PG students are getting placement training after the class hours. Result : Because of this practice the maximum number of students are placed in a reputed concern.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.qmcmen.com/agar/NIRF.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

? Over the past 4 decades , The Quaide Milleth College for Men, Medavakkam has been working to enhance its reputation in society. Our college is the unique college not only admitting the students from the economically, socially backward by providing opportunity to pay less than the Government College fees. ? It is the unique college providing the education for the most backward people more than the Government Quota.

Provide the weblink of the institution

<http://www.qmcmen.com/agar/NIRF.pdf>

8.Future Plans of Actions for Next Academic Year

IQAC Plan of Action for the next year : ? Students will be provided training and coaching to prepare them for appearing the competitive examinations like, TNPSC , UPSC, SSC. ? Moral instruction will be provided regularly to boys and girls

separately under value education. ? Developing each staff and student into highly valuable asset for the institution and the society. ? Moulding the students to inculcate good qualities, good attitudes and work culture to come out as responsible citizens of our country. ? Encourage to establish links with professional organizations like ICAI, ICWAI, ICSI, etc. ? Recreation and sport facilities will be enhanced for the benefit of all the students and staff. ? Institution of Incentives and Cash Award scheme for teacher's class room performance and successful academic and research Endeavour. ? Social service organization will be supported by NCC,NSS, YRS, and RR Club volunteers to get practical exposure to the needs of the society . Our volunteers will be provided training to eradicate the evils in society to alleviate the hardship and sufferings of fellow citizens. ? Transparency, honesty, and integrity to be encouraged in all the activities. ? Soft skill : Spoken English classes are taken to improve the communicative skills of the students . ? Resource persons: Eminent resource persons visited our college to give guidance and lectures on various topics. ? Web designing : Web - designing classes are provided for the students enrichment at very low cost. , placement Every year job fair is arranged by the college for the benefits of the students . Many Multi -national companies visit our college for recruitment. ? Interview skill : Many resource persons were invited to give guidance ,training and impart interview techniques and skills. ? Placement : Every year job fair is arranged by the college for the benefits of the students, many multi - national companies visit our college for Recruitment.