

THE QUAIDE MILLETH COLLEGE FOR MEN

Medavakkam, Chennai – 600100

Track ID: TNCOGN13599

INTERNAL QUALITY ASSURANCE CELL (IQAC)

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) 2010-11

Name of the Institution: **THE QUAIDE MILLETH COLLEGE FOR MEN**
Name of the Head of the Institution: **Dr. Syed Raffic Ahmed**
Phone Office: **044 22771819**
E-mail: **daycollege@qmcmen.com**

Year of Report: 2010-11

Part A

Internal Quality Assurance Cell

Chairman: Dr. Syed Raffic Ahmed - Principal

Coordinator: Dr. A. Rafi, Vice-Principal
Reader PG. Dept. of Commerce

Members:

Management Representatives:

1. Janab A. Shahul Hameed sahib
2. Janab Haja Najmuddin

Teachers:

1. Mr. H. Ansar Basha, Dept. of Commerce
2. Mr. A. Planisamy, Dept. of Co-operation
3. Mr. O. Asathullah, Dept. of Mathematics
4. Mr. C. Abdus Salam, Dept. of Corporate Secretaryship
5. Mr. S. Fazal Abbas, Dept. of Cooperation

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of action:

1. Improvement of Attendance of the students.
2. Improvement in pass percentages.
3. Maximum utilization of physical resources.
4. Increase access to Higher education.
5. Peaceful academic achievement.
6. Implementation of NAAC Recommendation.
7. Maximum possible support to the students.

Achievement:

1. Attendance of the students has improved and the cases of condonation for shortage of attendance and detention for lack of attendance have come down.
2. The result has also improved as the pass percentage for final year has improved.
3. The available infrastructure is fully utilized as the college functions in two shifts.
4. The policy of the Management of not collecting capitation fee or any other extra fee from the students has increased the access to higher education.
5. NAAC has recommended providing recess to the students and the college has implemented it by allowing fifteen minutes recess after the second hour.
6. NAAC recommended that the students may be provided some bridge course in English to boost their confidence. Hence Spoken English Classes were conducted.
7. The students are provided maximum support by the following ways:
 - A) Peaceful atmosphere for academic achievements was ensured by the following Committees;
 - i. Women Cell.
 - ii. Student discipline Committee.
 - iii. Anti Ragging Committee.
 - iv. Staff grievance Redressal Committee.

- B) Two books from the general library and two books from the departmental library are issued to the students.
- C) Remedial coaching, and special classes are arranged for the weak students to come out successful in the University Examinations
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Part B

1. Activities reflecting the goals and objectives of the institution:
 - **Education is the most powerful weapon to bring changes in the society. The Quaide Milleth College is striving hard to impart quality education among the students. Our sizeable number of students is from the weaker sections of the society.**
 - **Admitted students belonging to the SC/ST, MBC, and BC communities more than the Government specified quota.**
 - **Percentages for various categories of students admitted are:**

SC & ST	BC	MBC
21%	58%	19%
 - **The Department of Commerce has been recognized to conduct full time research degree course in M. Phil., degree from the year 2010. Hence, our college has been recognized as a Research College.**
2. New academic programmes initiated (UG and PG):

B. Com., Accounting and finance started under self financing stream.
3. Innovations in curricular design and transaction: **Nil.**
4. Inter-disciplinary programmes started: **Web designing course.**
5. Examination reforms implemented:

Choice based Credit System is practiced by the University of Madras.
6. Candidates qualified: NET/SLET/GATE etc: **Nil**
7. Initiatives towards faculty development programme:

Mr. H. Ansar Basha attended 21 day refresher course on “Business Studies” at University of Madras.
8. Total Number of seminars / workshops conducted:

- **The Department of Mathematics conducted a seminar on Astronomy sponsored by the Tamil Nadu State Council for Science and Technology on developing science and technology for economic empowerment on 19.01.2011. Prof. Dr. J. Samuel Cornelius, Former Prof and Head Dept. of Mathematics MCC College, Chennai delivered a Lecture.**

Seminars/Workshops attended:

- **Dr. A. Rafi, Mr. H. Hamanullah, Dr.D. Ayub Khan Dawood and Mrs. M. Amthul Thawab from the Department of Commerce attended various National and International seminars and conferences conducted by reputed institutions.**
- **Dr. Syed Raffic Ahmed, Mr. C. Abdus Salam, Mr. S. Fazal Abbas participated in the National level conference on “Future Challenges and opportunities for Minority Higher Educational Institutions” at B.S. Abdur Rehman University, Chennai held on 11th and 12th February 2011.**
- **Mrs. Metilda Devakirubai HOD of Commerce presented a Paper in the Inter National Conference at Loyola College in February 2011.**
- **Ms. Asma Rubiya Begum Department of Commerce presented a paper at Bharathiyar University Coimbatore in March 2011.**
- **Mr. Inqulab, HOD of Tamil Department has presented a paper at Classical Language Research Centre on 12th March 2011.**
- **Mrs. Nasreen Khadiri HOD of English attended the State Level Seminar Conference on Teaching English & Literature at Presidency College on 8th Dec 2011.**
- **Ms. Nikkath Thaseen Department of Business Administration made a Paper Presentation at a State Level Seminar At justice Basher Ahmed College on 25th Jan 2011.**
- **Mrs. Metilda Devakirubai & Ms. Asma Rubiya Begum Department of Commerce attended a State Level Conference at Madras University on 25th Feb 2011.**

9. Research projects:
 - a) Newly implemented: **Nil**
 - b) Completed: **NIL**
10. Patents generated, if any: **Nil**
11. New collaborative research programmes: **Nil**
12. Research grants received from various agencies: **Nil**
13. Details of research scholars;

**8 candidates have registered for part time Ph.D. under the guidance of
Dr. D. Ayub Khan Dawood, Associate Prof. in Commerce.**
14. Citation index of faculty members and impact factor: **NA**
15. Honours /Awards to the faculty: **Nil**
16. Internal resources generated: **Nil**
17. Details of departments getting SAP,COSIST (ASSISTR) / DST.FIST, etc. assistance / recognition: **Nil**
18. Community services:

NCC:

- **During the year 2010-11 the enrolment of NCC is 100%.**
- **Our cadets attended many training camps such as Combined Annual training camp, National Integration camp, RDC Launch camp, RDC inter Group Competition etc., conducted during the year.**
- **Sergeant V. A. Akbar Basha, CSM N. Dinesh, Sgt. J. Mubarak, cdt. V. Bala Arun Nayagam and cdt. S. Ram Kumar attended the Basic Leadership Camp at Wardha, (Maharashtra).**
- **10 SW cadets and 05 SD cadets attended All India Trekking Expedition at Nilgiris and Kerala.**
- **Our cadets have made remarkable achievements in Social Service.**
- **The results of the B & C certificate examination results were 100%.**

NSS:

- **The NSS units of our college organized One-day T.B. awareness camp in Association with Resource Group for Education and Advocacy for Community Health on 31.08.2010.**
- **121 volunteers participated in 10 selected villages.**
- **Our NSS volunteers whole heartedly worked and identified 10 cases of T.B. and were referred to various specialized hospitals.**
- **Blood donation camp was conducted on 23.08.2010. Around 200 volunteers donated blood in association with Rotary club of North, Rotary International.**
- **Free Eye check up for 3 days was organized in association with Vasan Eye Care from 28.09.2010 to 30.09.2010.**

NSS Mega Project:

- **Under ‘kaithari ku kai kuduppom’ launched by Vice – Chancellor, University of Madras to help the downtrodden Weavers families in Tamil Nadu.**
- **Our NSS units sold handloom clothes worth Rs.3 lakhs to our staff, students and public for which the University of Madras awarded our college with Award of Appreciation.**
- **Our NSS volunteers participated in Road Safety programme for a week.**
- **One of our NSS volunteer Mr. G. Hari Kumar of II BCS was selected for the Republic day parade in New Delhi after surmounting various training at Chennai and Trichy. This is the third time our NSS volunteer represents Tamil Nadu in Republic Day Parade at New Delhi.**
- **About 50 NSS volunteers enrolled themselves in the Red Ribbon Club of our college and participated various activities in connection with Aids Awareness and importance of blood donations.**
- **Congratulations to all the NSS Programme Officers for their tireless service.**

YRC

- **During the year 2010-11 more than 100 students enrolled themselves in the YRC.**
- **The Disaster Management meeting was held on 11.08.2010. The youth Red Cross trainer officers Mr. Kishore Jacob and Mr. Krishnamurthy addressed the gathering.**
- **YRC Geneva conservation was held on 08.08.2010. On the occasion various competitions were held.**
- **Congratulation to Dr. Mrs. M. Mallika for her sincere efforts.**

19. Teachers and officers newly recruited:

- **Mr. J. Ahmed Ali was promoted as Superintendent.**
- **Mr. S. Afzalullah Ashraff was promoted as Assistant.**
- **Mr. R. Javeed was promoted as Junior Asst with effect from 01.01.2011.**
- **Mr. M. A. Siraj Ahmed was appointed as Library Attender with effect from 01.01.2011.**

NATIONAL CELEBRATIONS

- **INDEPENDENCE DAY: Celebrated the Independence Day in a grand manner. Thiru T.H. MOHIDEEN, Vice President, The Quaide Milleth Educational and Social Trust hoisted the National flag and delivered the Independence Day speech. Our Secretary & Correspondent Janab M.G. Dawood Mia Khan felicitated the students.**
- **REPUBLIC DAY: Republic day was celebrated in this college in a grand manner. Dr. RAJESH JEGANATHAN, Managing Director, Billroth Group of Hospitals was the chief guest. Janab Alhaj M.G. Dawood Miakhan, Secretary and Correspondent presided. Janab Ashfaq Rafi, Advocate and Joint Secretary, Quaide Milleth College for Men graced the occasion.**

20. Teaching – Non-teaching staff ratio: **65:30**

21. Improvement in Library services: **Computerized Library service is introduced.**

22. New books / journals subscribed and their cost: **333 books/ Journals and cost Rs.30756.**

23. Courses in which students assessment of teachers is introduced and the action taken on students feedback: **Nil**

24. Unit cost of education:

$$\text{Rs. } 2,75,00,000 + 75,00,000 = 3,50,00,000 / 1700 = \text{Rs. } 20,588 \text{ (Approx.)}$$

25. Computerization of administration and the process of admissions and examination results, issue of certificates:

College office – Admission, examination results, issue of certificates, NCC, NSS and all Departments are Computerized.

26. Increase in the infrastructural facilities:

- **Renovation of College Library and Ladies Rest Room.**
- **A new Language Lab to teach communication skill and computing skill to all the students has been established.**
- **New equipments were acquired and other equipments were updated.**

27. Technology up gradation:

- **Interactive Smart Board was installed in the language lab**

28. Computer and internet access and training to teachers and students: **Network resource centre available for Internet Access to teachers and students are encouraged to use computers and Internet for teaching and Learning.**

29. Financial aid to students:

- **Assistance to Socially and economically backward students:-Text Books and Stationery items provided to 120 deserving students.**
- **Further to encourage competition among students, subject toppers were selected and given cash prizes.**
- **Scholarships distributed to SC /ST and BC Students.**

30. Support from the Alumni Association and its Activities:

- **Organize old students meet on Republic Day and Independence Day at the College Campus.**
- **Provide financial assistance for payment of fees or purchase of books to deserving students.**

31. Support from the Parent-Teacher Association and its Activities

- **Parent Teachers meet cum Job Fair on 05.02.2011.**

32. Health services:

- **Regular health check up is provided to the students in the beginning of the academic year.**

33. Performance in sports activities:

- **During the academic year 2010-11 the students participated in various inter collegiate competitions. The Department of Physical Education conducted Intra mural tournaments, track and field events etc. separately for Boys and Girls.**
- **The College cricket team won the Winners title in the Inter collegiate cricket match conducted by Madras Institute of Technology during MITAFEST. The cricket team won a cash prize of Rs.6,000/-**
- **The college conducted an Inter Collegiate Tournament in Cricket in the name of Quaide Milleth during the month of January 2011 in which 19 colleges participated. Vivekananda College, Chennai won the Trophy. Pachayiappas College, Chennai were the runners.**
- **The college conducted Quaide Milleth Inter College Volley Ball Tournament in which 08 colleges participated. Alpha College of Arts and Science won the Trophy. Hindusthan College of Arts and Science stood runners up.**
- **The college started cricket-coaching centre inaugurated by our Secretary and Correspondent Janab Alhaj M.G. Dawood Mia Khan. Children in the age group of 7 to 17 were enrolled to undergo extensive coaching.**
- **The college Secretary and Correspondent took keen interest in sports. The Management has appointed qualified coaches in the field of Cricket, Volley Ball, Foot Ball, etc., to impart quality coaching to the students of this college.**
- **The college plans to introduce Martial Arts coaching for the Girls Students.**
- **The college also plans to conduct summer coaching camp for the Children from 14.4.2011 to 20.05.2011.**

34. Incentives to outstanding sportspersons:

T.A., D. A., T Shirts, and re-test facilities are provided.

35. Student achievements and awards:

- **“Sham sheer-e-Milleth Alhaj M. A. Latheef Sahib Merit Cash Award”:** The cash award for I & II rank in Urdu is 1000/- and Rs.500/- respectively.
- This year Urdu award was presented to Ms. Zahera Begum B. B.Com. (General) I Prize and Mr. Md. Akhidullah B. Com. (General) II Prize.
- **“Prof. Moulvi Abdul Azeez Jami cash award”:** First year students who secure highest mark in Arabic Language will get cash award of Rs. 1000/- and Rs. 500/- respectively for I and II rank.
- The Arabic award for this year was presented to Mr. Mahroof Kaladi B.Com. (General) I Prize and Mr. Thamim Ansari B.Com. (General) II Prize.

36. Activities of the Guidance and Counseling Cell:

- Mr. Ishthiyag Hussain, Associate Professor in Commerce has been appointed as coordinator.
- Interview skill and placement training was given to Final year Students by experts in HR training

37. Placement services provided to students:

- First time in the annals of this College, we conducted a Parent Teachers meet cum Job Fair on 05.02.2011.
- Our Secretary and Correspondent inaugurated the meet.
- This meet had a tremendous response in which 11 MNC's shortlisted nearly 200 students for various jobs.
- On the occasion Many MNC's visited our college for recruitment during the year 2010-11.
- We are happy to announce that 18 students were selected in the pay package of Rs.1, 82,000/ per annum by HCL Technologies Ltd.
- 14 students were selected in the pay package of Rs.1, 96,000/- per annum by TCS.
- 15 students were selected by the Billroth Group of Hospitals and
- 06 students were selected by SAMRAKSHANA SAMARITAN COMPANY.

- **Dr. D. Ayub Khan Dawood Placement Officer took serious efforts to render dedicated service.**
- **He attended the placement officers meeting held on January 29, 2011 organized jointly by the University Advisory Bureau, University of Madras and HCL Technologies Ltd.**
- **Sports events were conducted for the parents and prizes were distributed.**

38. Development programmes for non-teaching staff:

- **Rotation of work load to make them familiar with all the functions of the office.**
- **Attend training programmes organized by the University, Director of Collegiate Education and other Government Authorities as and when required.**

39. Best practices of institution:

- **RENT FREE ACCOMODATION TO DESERVING STUDENTS: Under this Scheme 12 students from Minority and SC/ST communities were selected and free accommodation is provided in a Building taken on Rent with UGC funds.**
- **UGC SPONSORED PROGRAMMES:**
- **Equal Opportunities Centre: Short course on “positive discrimination” for all the first year students was conducted by Mr. Sethuraman, Psychologist and counselor.**
- **A work shop was also organized, Mr. Chandra Mohan, CEO, Brain Sculptors and Dr. Kaja Shareef, Dept. of Management Science delivered lectures on Positive Discrimination, Positive Attitudes and Time Management. Students belonging to Minority and SC/ST communities participated in large numbers**

40. Linkages developed with National / International, academic/research bodies: **Nil**

41. Any other relevant information:

- **ENDOWMENTS AND SCHOLARSHIP**
- **DEPARTMENT OF URDU: A scholarship in the name of “SHAMSHEER-E-MILLATH ALHAJ M. A. LATHEEF SAHIB MERIT CASH AWARD” was**

instituted to be presented to the students of First year who secure highest marks in Urdu Language.

- **DEPARTMENT OF ARABIC: A scholarship in the name of “Prof. Moulvi Abdul Azeez Jami cash award” Was instituted in the year 2008-09 for the First year students who secure highest mark in Arabic Language. The cash award will be Rs. 1000/- and Rs. 500/- respectively for I and II rank.**
- **The Department of Arabic has imparted the computer operation skill in Arabic Language to II Year students.**

Part C: Details of the plans for the next Year:

- **Introduction of a new course at the U.G. and P.G. level.**
- **Construction of additional block for modern class rooms.**
- **Construction of Student’s hostel in our campus.**